

Heritage Lake Association
 February Board Meeting Minutes
 February 27, 2024

Call to Order: 6:00 pm

<u>Present</u>		<u>Absent</u>
President Reed Vice President Stalzer Treasurer Kent Secretary Parmele	Director Porter Director Cagle	Director Masters

Approval of Minutes

Motion to approve meeting minutes from January.

Motion by: Vice President Stalzer Seconded by: Treasurer Kent

The motion was withdrawn by Vice President Stalzer after some last minute updates were discussed. They will be up for approval in March.

Approval of Expenditures

Motion to approve expenditures from January.

Motion by: Treasurer Kent Seconded by: Vice President Stalzer Vote tally: 6-0

Treasurer’s Report

All data presented is as of Jan 31st, 2024.

The Total Cash Balance is \$1,782,588 and is made up of the following fund balances:

Emergency Fund	\$185,761
General Funds	\$711,075
Infrastructure Reserve Fund	\$403,893
Lake Funds	\$351,330
Road Funds	\$130,529

The above funds include checking and CDAR accounts.

The outstanding receivables total is \$61,654, a decrease of \$1,846. For additional breakdown, please refer to the January 31st, 2024, Balance Sheet.

The Year-to-Date Net Income/(Loss) is (\$22,713) with Revenues of \$2,119 and Expenses of \$24,832. Please see the January YTD Profit and Loss Statement for further detail.

As for actual Cash details, for the month of January the cash deposits were \$2,727 and the cash expenditures were \$17,057.

No unusual expenses for the month of January.

Additional report details are posted on the Heritage Lake website.

Conservation Committee - Kurt Lemke/Brad Reed

- Dam update - Brad Reed
 - President Reed met with the engineers working on the pipe lining and spillway inlet improvements.
 - Permits from both IDNR & the Army Corps of Engineers have been approved and received
 - There is an open question on whether we have been assessed any permit fees. The office does not show record of HLA paying this fee. The engineer is reaching out to IDNR.
 - As far as we can tell, all payments and invoices to the engineers are up to date. No additional expense approval is required.
 - Would like to get started on secondary spillway design after bid process.
 - The following Bid Dates were agreed to in the meeting:
 - Advertise bid in March 11 or closest date, will email plus Journal Star
 - Pre-bid meeting with contractors: March 25th 2 pm
 - Bid due date: Apr 17 - bids sent to V&K
 - Review (HLA, V&K, Austin) on Apr 18th at 4pm
 - HLA Board approval of bid on: Apr 23rd or May 28th - both at 6 pm
 - Could call a special meeting if needed
 - Plan to present current status to the membership at annual meeting.
 - Engineers recommended adding 20% to existing construction cost estimates for financial planning purposes.
 - HLA and others will need to meet with the emergency management people. The engineer is reaching out to IDNR to understand the specifics of this meeting. A date has not yet been set.

Environmental Control Committee - Debra Mielke

- **Pending Permit Issues:**
Finally got chicken coop dimensions – will include on next month's report
- **Closed/Approved Permits:**
 1. 16 King James Rd. tree permit. APPROVED

Social Committee - Patty Parmele

- Chili cook off: thanks to Sandy Hoffman for organizing.
 - Winners were Kayla Henry (most unusual)
 - Patrick Welch (Hot Yet Tasty)
 - Dave Riggert (Best overall)
- Painting Class on 2/22
- Easter Egg Hunt – Saturday, 3/23 2:00pm, Rain Date 3/24 2:00pm
- New member who would like to propose a Garden Club at the pavilion every 3rd Sunday of the month, will let her know pavilion not reservable, asked to use the lodge in inclement weather if it's not reserved, members will need to be in good standing – Board is ok with this club

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Road Committee/SSA - Brad Reed

- The Road Committee will be inspecting roads during the month of March and preparing for road work bids.

Trash Committee – Andrew Clinton/Cam Stalzer

- Had 2 informational meetings, same info that was presented the first time; added a slide to include what would be voted on at the Annual Meeting (update the CCE&Rs to allow Board to enter into contract on behalf of members for trash services; and to hold

Unfinished Business

- Rec Sports Use Agreement - tabled until March
- Property donation – going through title search
- PTO Policy – no update

New Business

- Road weight limit violation – postpone until March meeting, member had a semi truck to level a shed. President Reed will forward to all members to review prior to March meeting
- Road weight limit violation – large truck with crane dropping off load of shingles, member is not aware and contractor reached out to President Reed, contractor was warned last November of weight constricting timing.
- HLA Drop Box, everyone read info Secretary Parmele sent and reply to Brad and he will compile everyone's feedback, discussion followed, spoke of posting a sign that says they are being video recorded.
- Annual Meeting
 - Road presentation, Shelli will present on finances, Mike will be present, and Kurt will present for Conservation Committee.
- Lodge HVAC & Flooring quote review and approval
 - 3 HVAC, insulation, and flooring quotes were presented.
 - Director Masters recommended the Bratcher "good option" quote, M&B Flooring quote, and the Central Illinois Insulation quote. The board was in agreement but decided to leave the decisions on contractors and options up to Director Masters and Director Cagle.

Motion to approve the not to exceed amount of \$61,000 for new HVAC, Flooring, and attic insulation, and touch-ups for the lodge.

Motion by: Vice President Stalzer Seconded by: Director Cagle Vote tally: 6-0

Maintenance - Matt Cagle

- Ordered the replacement mount for the lifeguard chair
- Dog park

Pool/Lodge – Director Masters

Lodge:

- HVAC quotes received

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- Flooring quotes received
- See attached "Quotes" document

Pool:

- Finished up ordering the new chairs for the upcoming season
- The office has started sending out Lifeguard ads (posts)

Outdoor Amenities – Vice President Stalzer

- Maintenance installed the new campground sign and a swing at the lodge
- Need to come up with a plan for the baseball diamond shed propose to demolish it and the cement base (Vice President Stalzer has the Bank's approval to do whatever the Board decides regarding this).

Office Organization/Website Admin/HR – Patty Parmele

- Annual Meeting prepared and mailed on 2/16/2024
 - Thanks to Jenny Campbell, Erin Reed, Amy Kent, Jesse Schaufler, Tracy Burdette for stuffing envelopes
- Office Stats:
 - 1 - Real Estate Transfers YTD
 - 197 – Vehicle Stickers YTD

Building/Zoning/Security – Bob Porter

Security:

- No new tickets issued or paid since the last Board Meeting
- Issued out 2 Second notice letters for vehicles parking on the roadways.
 - 27 Wilshirewood Dr & 9 Beechwood
- Issue out 2 letters to clean up excess trash in the front yards.
 - 215 Brandy Dr. 20 Bradford
- We should discuss pursuing options for some type of security surveillance.

Member Questions

Member was wondering if one of the Baseball leagues can install a temporary fence during the season. It can be removed and will not interfere with Soccer. The dugout fences also need to be raised. He was going to pursue quotes and work with the board on it. The board was in agreement.

Meeting Adjournment: 7:12 pm

Motion to Adjourn

Motion by: Secretary Parmele Seconded by: Vice President Stalzer Vote Tally: 6-0

Executive Session: 7:14 pm

Motion to Adjourn at 8:20 pm

Motion by: Vice President Stalzer Seconded by: Director Cagle Vote Tally: 6-0