Call to Order: 6:00pm

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| --- | --- |
| **Present** | **Absent** |
| Director CagleDirector PorterDirector MastersTreasurer Kent  | Secretary ParmelePresident Reed | Vice President Stalzer |

**Approval of Minutes**

Motion to approve August Meeting Minutes.

Motion by: Treasurer Kent Seconded by: Director Porter Vote tally: 6-0

**Approval of Expenditures**Motion to approve expenditures from August

Motion by: Director Masters Seconded by: Treasurer Kent Vote tally: 6-0

**Treasurer’s Report**

All data presented is as of Aug 31st, 2023.

The Total Cash Balance is $1,810,597 and is made up of the following fund balances:

Emergency Fund ................................ $184,839

General Funds ................................ $793,232

Infrastructure Reserve Fund ............... $395,360

Lake Funds .......................................... $308,316

Road Funds ......................................... $128,849

The above funds include checking and CDAR accounts.

The outstanding receivables total is $120,327, a decrease of $3,38. For additional breakdown, please refer to the August 31st, 2023, Balance Sheet.

The Year-to-Date Net Income/(Loss) is $97,331 with Revenues of $337,307 and Expenses of $239,976. Please see the August YTD Profit and Loss Statement for further detail.

As for actual Cash details, for the month of August the cash deposits were $6,467 and the cash expenditures were $30,160

There were no unusual expenditures in August.

Additional report details are posted on the Heritage Lake website.

**COMMITTEE REPORTS - MEMBERSHIP CHAIRED**

**Conservation Committee - Kurt Lemke**

* Chair Lemke - there has been some progress on the Dam and Spillway so I will yield my time to President Reed
* Dam engineering update - the permit for lining of the primary spillway and associated inlet structure work has been approved by the DNR. We have an electronic copy of it, and one should be arriving at the office. President Reed is working with the engineers to determine next steps. There was a discussion of a project meeting with officials at the DNR.
* It is possible the pipelining work could be done this year; the structural work will most likely move into next year in the fall.
* The bidding documents are set so that a contractor can bid on both projects or just one.
* The DNR gave us until 2030 to finish the entire project which means the lining and primary spillway work as well as the secondary spillway which has had preliminary engineering work done but not final detail design. This is in line with the 7 years that was previously discussed.

**Environmental Control Committee – Chair Debra Mielke**

**Pending Permit Issues:**

* 1 Warwick CT, no change concerning screen on fence.
* 732 Heritage Dr. he started to replace wooden fence without a permit. No permit so far.
	+ Director Porter corrected the record stating that a permit had been submitted, and a wooden slat design had been agreed upon.
* 11 Scarborough office asked for dimensions on chicken coop but nothing so far. Also, Bob wrote up additional clarification on chicken coop dimensions.
* 9 Jamaica Way on dredging project have received no documentation on what is to be done. The property owner thinks we are asking for too much documentation.
* 42 Yorkshire porch addition prompted the board to adjust the accessory permit to accommodate language for porch additions.

**Social Committee – Chair Lora Himmelspach**

* Fall Garage Sale - Thanks to Jess for organizing it again! 13 households submitted to be on the map- more participated in the sale weekend than were listed
* Upcoming Events:
	+ Rib Throw Down - Oct 7th Laura Ward is Lead Volunteer
	+ Poker Run - October 15th Amy Kent is lead Volunteer
	+ Crochet for Beginners Class - Oct 15th Heather Flynn is the teacher I think will be fully booked. At least 5 people have requested sign up
	+ Halloween Trick or Treat will be 10/28 - lead pending
	+ Craft Show - 11/18 - Lora Himmelspach is the lead
	+ Spring 2024 – looking into Hooked on Fishing to provide kids fishing event

**Road Committee/SSA - Brad Reed**

* Heritage Dr, Westminster Dr, and Wilshire Wood Dr were seal-coated in August. The black trap rock has seated well into the oil. President Reed will be contacting the county engineering department regarding sweeping of the excess trap rock.

 **Trash Committee – Chair Andrew Clinton**

* Special Membership Meeting scheduled for October 21st
* There will be a Special Membership mailing
* The Trash Committee has scheduled 3 informational meetings. Info is posted on Facebook, Website and Entrance Boards.
* Proposed CCE&R changes will be posted on the website in the next week.

**Unfinished Business**

* 1 Warwick. No change has been made to the fence. A letter will be sent to member giving one more notice of a change to be made prior to the fine being assessed. If no change is made by the October board meeting, the board will vote to assess the fine.
* President Reed will send out draft 2024 Budget to the Board

**New Business**

* Insurance Update. Our policies will be expiring. Insurance forms have been completed and submitted. Updated crime coverage to $350K to cover one year of operating costs.
	+ Director Porter will look into cyber coverage.
	+ Director Porter wondered if lower deductibles were available, President Reed will ask.
* Rec Sports agreement. Brandon Fogler from Mackinaw Rec contacted President Reed regarding an agreement for use of baseball and soccer fields. We have been operating on a verbal agreement. President Reed will have attorney review agreement submitted by Mackinaw Rec.
	+ Consideration of creating a schedule for HLA and Mackinaw Rec use.
	+ Plan to vote on agreement in next meeting.
	+ There was a comment about whether the membership knew about all of the available amenities at HLA. Vice President Stalzer will put a list together for the website.

**Maintenance – Reported by Director Cagle**

* General report on Maintenance activities by Director Cagle.
	+ The swim buoy was picked up by maintenance.

**Pool/Lodge – Director Masters**

**Lodge:**

* Thanks to Tracy Burdette for volunteering to paint the outside patio tables and chairs
* Formal Seating Purchase. Discussion of number of chairs needed, agreed to purchase chairs within the current budget. Need to consider where to store.
* Purchased 2 new tables to replace old/broken tables

**Pool:**

* Closed for the 2023 season
* 2024 Pool maintenance contract
	+ Precision Home Remodeling quoted $6,300 for Summer 2024 Pool Maintenance
	+ Deano's Pool- no response to RFQ
	+ 2024 Chemicals Quotes from Precision Home Remodeling: $3898
* New Pool Vacuum $4,200
* Lounger Chairs and Tables: $1,500 approximately for 14 new loungers and the addition of 2 more tables.

Motion to approve Precision Home Remodeling for 2024 Pool Maintenance at $6,300

Motion by: Director Masters Seconded by: Director Porter Vote tally: 6-0

Motion to approve Precision Home Remodeling for 2024 Pool chemicals at $3,898

Motion by: Director Masters Seconded by: Treasurer Kent Vote tally: 6-0

Motion to approve a new pool vacuum at $4,200

Motion by: Director Masters Seconded by: Director Cagle Vote tally: 6-0

Motion to approve purchase of 10-14 new loungers and 2 tables at $1,500.

Motion by: Director Masters Seconded by: Treasurer Kent Vote tally: 6-0

**Outdoor Amenities – Vice President Stalzer**

* Looking for times to attach the dock to the new concrete pad at the boat ramp.
* New signs have been made for the campground and HLA office.  Will be installed soon.
* Beach swim area buoy needs reattached.
* There was some discussion near the end of the meeting about lowering the lake. Due to the current low level of the lake, there are not any plans to lower the lake at this time unless it’s required for Dam spillway maintenance. If that’s the case, the website will be updated accordingly.

**Office Organization/Website - Reported by Secretary Parmele**

Office Stats:

* 990 - Decals YTD
* 26 - Real Estate Transfers YTD
* Prepping budget for 2024
* Prepping for Member Special Meeting and Informational Meetings, drafted documents to mail/sent for attorney review, ordered printed return envelopes, stamped envelopes.

**Building/Zoning/Security – Bob Porter**

Security:

* 3 Stickers issued from last month
* 2 Speeding tickets issued 1 of which was paid.
* We did have extra evening hours for Wade & Randy for Homecoming weekend. All was peaceful.
* We need to focus on underage kids driving 4 wheelers and such. Also, that would apply to e-bikes.
* I will be working on locating areas where we need additional speed limit signage.

**Member Questions**

Halloween trick or treat night is October 28, 4 to 7 pm.

**Meeting Adjournment: 7:09pm**

Motion to Adjourn

Motion by: Director Porter Seconded by: Director Cagle Vote Tally: 6-0