

HERITAGE LAKE ASSOCIATION

Dredging Permit Form

Property Owner Name: _____

Address: _____

Telephone Number: _____

Email Address: _____

Heritage Lake Subdivision LOT(s): _____ UNIT: _____

Property Address: _____

Contractor: _____

Contractor Address: _____

Contractor Telephone: _____

Anticipated State Date if Approved: _____

Duration of Project: _____

Date Permit Submitted to HLA Office: _____

Date Received by Board Member: _____

Hereafter the Heritage Lake Association is referred to as HLA. The Covenants, Conditions, Easements, and Restrictions document that every HLA Property Owner must agree to prior to becoming a member is referred to hereafter as the CCE&R's and the Erosion Control and Drainage Channel/Bank Stabilization Policy is referred to hereafter as the ECP.

After submitting this permit, a board or committee member will arrange a meeting with the interested parties to go over the following points in the permit plus any applicable parts of the CCE&R's and/or the ECP.

All activities performed under this permit shall comply with the provisions of the CCE&Rs and all documents adopted pursuant thereto, including, without limitation, the HLA Bylaws, the ECP, and the HLA Rules and Regulations.

REQUIREMENTS FOR DREDGING PERMITS

All dredging applications shall include a set of plans per the requirements below. No work can be started prior to final approval of the Heritage Lake Committees and Board of Directors. It is understood that completing this Application you have granted permission for HLA personnel to come out and perform the necessary site inspections. Depending upon the permit scope, there may be multiple permits required. Dredging will only be approved on existing lake area or area that was once part of the lake. Allow up to 60 days for the approval process and necessary permits.

1. **Read** Declaration of Covenants, Conditions, Easements, and Restrictions of Heritage Lake (the CCE&R's), Erosion Control Policy and any other documents provided by HLA. This is a private homeowner's association and every lot owner and contractor/guest is subject to the regulations. The regulations have been established by the members for the betterment of our community, our property, and our environment. It is the responsibility of the Property Owner to read and understand all of the relevant HLA, County, State, or Federal regulations.
2. **Most important**, HLA rules apply in addition to County rules. The Property Owner must contact the County with your plans to determine whether a Dredging permit is required by the County. If County permits are required, this application can be submitted before you receive County approvals but HLA will hold final approval until after the County permits have been obtained. If the County does not require a permit, the relevant correspondence should be submitted with the HLA permit. If a permit is required, provide copies of all permits and maps to HLA.

Acquiring the correct Tazewell County permits does not guarantee approval by the ECC. The ECC has 60 days from the receipt of this permit to approve/disapprove. A copy of this permit will be kept in the lot owner's file at the HL office.

3. Provide at least one copy of your dredging plans, which shows an **aerial sketch of the property with an illustration of the area to be dredged** to the HLA Board. All plans submitted for consideration shall contain:
 - a. Size of the dredging area, length, width, and depth.
 - b. Location and size of material disposal.
 - c. Lot lines and corner markers for boundaries of lot. If the excavation is near a lot line of unknown location, a survey may be required prior to permit approval.
 - d. Location and distance from the excavation site, of existing structures.
 - e. Proposed driveways and/or lot entrances for equipment and vehicles.
 - f. Current and new drainage patterns.
 - g. Tree removal locations **for every tree over 3"**. Each tree must have it's location identified on the dredging plans, and must be included in the submitted tree permit.
 - h. Land grading locations and proposed slopes.
 - i. Plan for the permanent control of the erosion created by excavation. Retaining walls, buffer zones, rip rap, terraces must be drawn in.
 - j. Contour lines must be included on this plan at 2' gradients.
 - k. Drainage channels and severe slopes must also be on plot plan.
4. The proposed dredging area must be completely on lots owned by the Property Owner, identified on the Property Owner line above. This includes but is not limited to the excavation area, erosion control, grading and slopes, material disposal, etc. If the dredging area is on property not owned by the Property Owner identified above, the owner of that property must apply for a

Dredging permit as well. Depending upon the situation, the board may require additional legal waivers signed prior to permit approval.

5. Stake out the proposed excavation area, grading areas, and areas planned for disposal of dredging material.
6. Be sure you and your contractor are in good standing with the HLA. All fines, fees, and assessments must be current.
7. Provide date of ownership of lot and proof of signed/waived right of refusals.
8. To reduce erosion potential from bare ground over the winter and early spring, no dredging starts will be allowed in the period from November 1st to March 31st.
9. Heritage Lake road weight limits go into effect on January 1st of each year and are in effect until April 15th of each year. A maximum allowable load of 8 tons (16,000 lbs.), and class 5 vehicles and lower, will be strictly enforced.
10. **No live tree removal is allowed** at HLA without the permission of the ECC. Contact the committee **before** clearing any trees over 3 inches in diameter. Fine is \$100 per tree.
11. Failure to apply for a permit before **clearing of land or grading** for construction will result in a \$500 fine per incident and non-complying actions will be required to be remedied. Failure to remedy will result in a \$100 fine per day.
12. All **cleared land must be protected** according to the Heritage Lake ECP, the Tazewell County Erosion, Sediment and Storm Water Control Ordinance, and State of Illinois regulations pertaining to ground cover, slope, and erosion. It is the Property Owner's responsibility to read and understand these regulations. Basically you must prevent sediment and pollutants from leaving your property with silt fences and ground cover.
13. There will be **no filling or alteration of natural swales and gullies** without written approval from the ECC and the HLA Board.
14. Entrance to construction site must be in place with culvert, **as determined by HLA**, before construction may begin. This entrance need only be completed from street to property line, but must be in place and used as the only entrance to the construction site. A request for Access Easement Change form must be signed and approved if the entrance is new.
15. Section 2.E. of the CCE&R's establishes **time limits** to open permits and construction. The ECC will hold open an approved dredging permit for **6 months** after its approval. If substantial progress towards the completion of the project is not made during these 6 months, the ECC will cancel the permit when 6 months is past and return any deposit less any fines, fees, or damages. Before building can commence the permit application process will have to be repeated again. Substantial progress is defined as 25% of the dredging project completed, measured by volume. **Otherwise, if construction is not completed after 6 months from the date the permit was granted, the permit will be extended another 6 months after board consideration.** For

every 6 months after this extension, there will be a \$500 fine until the project is complete. This includes but is not limited to dredging, erosion control, material disposal.

16. Keep trash picked up and only burn paper and non-treated wood products. Do not leave fires unattended as this will cause forest fires.

17. A dock permit must be submitted separately from the Dredging permit.

Please complete the following:

1. The proposed dredging area is on lots owned by the Property Owner, identified on the Property Owner line above.

Yes

No (if no, please explain)

2. The proposed dredging area is staked out, along with grading areas, and areas planned for disposal of dredging material.

Yes

No (if no, please explain)

3. Will trees be removed? Tree removal is only allowed within 10 feet of dredging area.

Yes (if yes, please fill out a tree permit)

No

Do not remove trees or clear ground prior to the submission and notification of approval or disapproval of the building permit. Trees over three inches in diameter must be approved by the Environmental Control Committee before removal. Any cutting of trees over three inches in diameter without the approval of the ECC will result in a fine. Clearing/Grading will result in a \$500 per incident and \$100 per day until either permission is granted or proper ground cover is established.

4. Has proper Right of Refusal been obtained from lot owners on the right and left of property? Are there property line disputes? Proof will be required if the lot has been purchased less than 3 years before filing of this permit. The permit will not be approved until all known legal issues or claims on property have been resolved by the property owners.

Yes, proper right of refusal has been obtained; AND there are no property line disputes.

No, proper right of refusal has not been obtained; OR there are property line disputes. Please describe below.

5. Are Property Owner and contractor in good standing with HLA? Approval requires Property Owner and contractor to be in good standing with the HLA in regards to all fines, fees, and assessments. Any issues should be listed here.

Yes, in good standing

No, not in good standing. Please describe below.

6. Is there anything else that you need to tell the Environmental Control Committee in this building permit process?

Property Owner & Contractor Signature

By submitting this permit application, Property Owner understands that it may be necessary for the Heritage Lake Association Board and Committees to access the properties identified in this permit application in a reasonable manner to fully complete the application review. Should access to the property be necessary, the ECC and Property Owner will mutually agree on a reasonable notice and time frame for the ECC to access the Property Owner's property prior to the work being started.

By signing this permit form, I certify that I am the Property Owner identified above, and have read, understand, and agree to the entire permit, and any other pertinent regulations.

_____ Date: _____
Property Owner's Signature

_____ Date: _____
Contractor's Signature (if applicable)

Heritage Lake Approval / Disapproval Page 1

Property Owner Name: _____

Heritage Lake Subdivision LOT(s): _____ UNIT: _____

Date Permit Submitted to HLA Office: _____

Permit Requirements

- | | |
|--|---|
| <input type="checkbox"/> Completed Dredging Permit Application | <input type="checkbox"/> Drainage Control Plan |
| <input type="checkbox"/> Property Owner is a Member in Good Standing | <input type="checkbox"/> Site Grading and Excavation Plan |
| <input type="checkbox"/> Property Owner owned lots | <input type="checkbox"/> Tree Permit |
| <input type="checkbox"/> Dredging Plans | <input type="checkbox"/> Lot access identified / permit submitted |
| <input type="checkbox"/> Geological and Soil Plan | <input type="checkbox"/> County or State permits #: |

Committee / Board Approvals:

ECC Action

- Approval
- Disapproval

Signatures (two required):

_____ Date: _____

Printed Name: _____

_____ Date: _____

Printed Name: _____

Heritage Lake Approval / Disapproval Page 2

Conservation Committee Action

- Approval
- Disapproval

Signatures (two required):

_____ Date: _____

Printed Name: _____

_____ Date: _____

Printed Name: _____

Road Committee Action

- Approval
- Disapproval

Signatures (two required):

_____ Date: _____

Printed Name: _____

_____ Date: _____

Printed Name: _____

Heritage Lake Board of Directors Action

- Approval
- Disapproval

Officer Signatures (two required):

_____ Date: _____

Printed Name: _____

_____ Date: _____

Printed Name: _____

Heritage Lake Approval / Disapproval Page 3

Protests to this opinion must be filed with the board or appropriate committees. Committee protests will be handled by the appropriate committee. The committee will meet as a group with the affected parties to hear issues. If the committee complaint is unsatisfied a second protest may then be placed with the Heritage Lake Board. Any protest submitted to the Board will be reviewed at the next regularly scheduled monthly board meeting. The board decision at this meeting is final.

Heritage Lake Office phone: **309-359-8012** email: office@heritagelakeassociation.com