

HLA February Board Meeting Minutes
February 28, 2023

Call to Order: 6:05pm

Present			Absent
President Reed Vice President Stalzer Secretary Parmele Treasurer Kent	Director Cagle Director Porter		Director Stickrod

Approval of Minutes

Motion to approve January Meeting Minutes.

Motion by: Director Cagle Seconded by: Secretary Parmele Vote Tally: 6-0

Approval of Expenditures

Motion to approve January Expenditures

Motion By: Secretary Parmele Seconded By: Treasurer Kent Vote tally: 6-0

Treasurer's Report

All data presented is as of January 31, 2023.

The Total Cash Balance is \$1,674,136.95 and is made up of the following fund balances:

Emergency Fund \$168,809.08
General Funds \$677,317.13
Infrastructure Reserve Fund\$393,834.08
Lake Funds \$306,183.69
Road Funds \$127,992.97

The above funds include checking and CDAR accounts.

The outstanding receivables total is \$95,604.45, a decrease of \$3,905.85. For additional breakdown, please refer to the January 31, 2023, Balance Sheet.

The Year-to-Date Net Income/(Loss) is (\$21,135.96) with Revenues of \$1502.65 and Expenses of \$22,638.61. Please see the January Profit and Loss Statement for further detail.

As for actual Cash details, for the month of December the cash deposits were \$5,789.67 and the cash expenditures were \$17,180.19.

There were no unusual expenses in January. Additional report details are posted on the Heritage Lake website.

President's Report – Reported by President Reed

None

COMMITTEE REPORTS - MEMBERSHIP CHAIRED

Conservation Committee – Chair Kurt Lemke

- All forms have been signed and sent to the engineering firm. As of last week, they are compiling the last documentation for the permit's submittal.

Environmental Control Committee – Chair Bob Porter

- One additional request for tree removal on Heritage Drive was approved.
- Letters were sent out on all open items on decisions made by the ECC.

Motion to appoint Shawn Cassatt as an ECC member

Motion by: Director Porter

Seconded by: Vice President Stalzer

Vote Tally: 6-0

Social Committee - Chair Patty Parmele

- Chili cook was chaired by Sandy & Glen Hoffman– Approx 10 entrants and over 50 attendees.
- Spring Craft Show, April 22, currently has 5 vendors and 1 food truck (Gramma Nana's)
- Tie-dye event at the Lodge scheduled March 2. Erin Reed - Chair
- Easter Egg Hunt – April 2nd. Posted online for a Chair.
- The Social Committee will be providing coffee and donuts for members attending the annual meeting.

Road Committee/SSA –President Reed/Road Committee Chair Reed

- Committee will meet this Saturday to continue planning 2023 road related projects which include seal coat, crack sealing on Bradford Drive, typical yearly spray patching and culvert lining
- Met with county engineering staff to start planning out 2023 sealcoat work as it will go out to bid at the end of March.
- Sealcoat will be main roads only this year: Heritage Drive from Beach moving up the Boat Ramp and continuing to almost the Brandy intersection. The east side of Westminster from Heritage to Wilshire Wood, from Wilshire Wood to East Avenue intersection. Those roads were all rebuilt in 2018 except for the short section of Wilshire Wood. It will be in A1.
- Once we know the timing and how long it will take, it will be posted, estimation contractor will be done within 2 days. There will be some road blockages, but nothing big major.

Unfinished Business

- Gate on Yorkshire. A member has been fined. Email received from member and board will review.
- Front yard fence on Elizabeth Way: ECC provided a compromise to the member due to the individual's current disability and after reviewing the layout of the lot, which made fencing in the back yard not a real feasible option. The ECC required the fence be much closer to the house rather than to the roadway. There is not a real feasible alternative for fencing in the back or side yard. It will be well off the roadway by approx. 40' or more. Member was given 60 days to

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make the change and if there is any assistance on our part, or any information they would need to contact the office.

- Fence on Warwick: ECC decision is that screening needs to be removed based on the consistency of how other screening has been handled in the past. The penalty for not removing screening would be \$500 per month. No fine has been assessed.
- Annual meeting preparation
 - President Reed will provide a Road Committee report.
 - CCE&R's recommended revisions that were sent to the board and will be posted online. The President's note has this as an agenda item.

New Business

- Request for children theatre classes to be directed by a member, on a 4-hour Lodge rental basis.
 - This was discussed by the board, and determined that the class met the criteria for a short lodge rental.

Maintenance - Reported by Director Cagle

Tree trimming, work is light due to weather.

Pool & Lodge Report Submitted by Director Stickrod – Reported by President Reed

- Mounted the last camera inside for the security system.
- Will look at the program for the sound system.
- Will try to get the cameras changed at the beach house to the IR cameras this weekend.

Pool:

- Labeled the filters with the last time they were changed so the next person knows. Director Stickrod noted that the sand should be changed every other year.
- Brian Clark is putting together a proposal for his company to maintain and test chemicals for HLA. A proposal will be submitted at the next board meeting, but guessing a cost of about \$400 a week, not including chemicals. This price is based on informal discussions, and is not official.

Outdoor Amenities Reported by Vice President Stalzer

- Member asked about making a better path to access the fishing dock near the boat ramp dock.
- Vice President Stalzer and Director Cagle will look into a better path to the dock.
- Member will look at the current path and dock and report back to the board.

Office Organization/Website Reported by Secretary Parmele

- Assessment statements went out the end of January.
- We are in full-prep mode for the Annual Meeting: preparing ballots, president's letter, proxies for mailing during the first part of March.
- 3 proposals for website update/cleanup have been sent to the board for review.
- The Access database is being updated with more reports to help with SSA, real estate transfers and member information update reports.
- Annual Meeting Prep: Volunteers, Deb Melke, Christine Juneman, and Erin Reed helped with stuffing the Annual Meeting envelopes. All ballots should be mailed out by the end of the month.

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Kristi Phillips will be checking members in, ballot tellers are Jodi Wood, Lora Himmelspace and Jessica Scheffler. Tracy Burdette will be issuing vehicle stickers prior to the meeting. Coffee and donuts will be provided for attendees.

Admin/HR

- No Report

Building/Zoning/Security-Reported by Director Porter

- There were reported fireworks being shot off in the campground. Members should report these types of issues to the County Sheriff.
- An issue reported of tire tracks on the grounds of the campground.

Member Question

- Member asked about the status of the fish in the lake. Vice President Stalzer reported that the lake was shocked last year. We have a very healthy population of pan fish, bass, they didn't shock any stripe bass, they did shock a few catfish. Due to the low number of catfish, catfish were added last year, stripers were added last year, also added crappie and walleye. Bluegill was not added due to the large numbers already in the lake.
- Member asked if there are any plans to update the tennis courts and if so, could pickleball be added. Question will be forwarded to the Director of Lodge & Pool who is not present and will know the status of the repairs.

Executive Session: 7:03 PM

Motion to move to Executive Session

Motion by: Vice President Stalzer Seconded by: Director Porter Vote Tally: 6-0

Meeting Adjournment: 7:32pm

Motion to Adjourn

Motion by: Vice President Stalzer Seconded by: Director Porter Vote Tally: 6-0