

HLA July Board Meeting Minutes
July 26, 2022

Call to Order: 6:06 pm

Roll Call

Present			Absent
President Reed Treasurer Waldorf Secretary Parmele	Director Cagle Director Porter		Vice President Stalzer Director Stickrod

Approval of July Minutes

Motion By: Director Cagle

Seconded By: Director Porter

Vote tally: 5-0

Approval of Expenditures

Motion By: Treasurer Waldorf

Seconded By: Director Cagle

Vote tally: 5-0

Treasurer's Report

All data presented is as of June 30, 2022.

The Total Cash Balance is \$1,748,593.49 and is made up of the following fund balances:

Emergency Fund	\$168,528.92
General Funds	\$782,319.10
Infrastructure Reserve Fund	\$391,320.51
Lake Funds	\$280,713.46
Road Funds	\$125,711.50

The above funds include checking and CDAR accounts.

The outstanding receivables total is \$112,176.71, a decrease of \$8,369.90. For additional breakdown, please refer to the June 30, 2022, Balance Sheet.

The Year-to-Date Net Income is \$ 158,581.72 with Revenues of \$309,182.71 and Expenses of \$150,600.99. Please see the YTD Profit and Loss Statement for further detail.

As for actual Cash details, for the month of June the cash deposits were \$14,258.15 and the cash expenditures were \$47,782.59.

The annual contribution to the Emergency Fund of \$14,108.67 was made in June. Additional report details are posted on the Heritage Lake website.

There were no unusual expenses in June.
The Finance Committee did not meet in July.

This concludes the treasurer's report for July 26, 2022.

President Reed asked Board members to eliminate any unused individual line items that are not needed to reduce the size of the budget for readability and printing.

HLA July Board Meeting Minutes
July 26, 2022

President's Report

No Report

COMMITTEE REPORTS - MEMBERSHIP CHAIRED

Conservation Committee - Kurt Lemke/President Reed

- Dam engineering: The feedback regarding stop log type and split contracts was provided to the engineers. To make the changes, and proceed with the permit from the DNR, and contract letting, they are asking for an additional \$11,200.
- Keith Plavak agreed to do our dam inspection this year.
- We will be spraying the lake this week.

Proposal to approve the \$11,200 estimate for the dam engineering

Motion By: President Reed

Seconded by: Treasurer Waldorf

Vote Tally: 5-0

Environmental Control Committee – Brandon Stetzler

- This month the ECC has processed several accessory permits. We have approved:
 - 2 tree permits
 - 2 permits
 - 1 retaining wall permit
 - 1 fence permit
 - 1 pool permit

Social Committee - Patty Parmele

- Tennis lessons were canceled due lack of interest.
- Request was posted for someone to coordinate the Fall Garage Sale. We will wait another week before canceling the event.

Road Committee/SSA - Brad Reed

- Road weep at Heritage and Kenton: Plans have been created to add drainage to the NE side ditch. We are coordinating with the county engineering office, JULIE, and a contractor to meet and finalize plans on the project
- SSA Budget and Levy: Discussions are underway for the 2023 SSA budget and tax levy. The SSA commission will meet August 16 to approve the proposal. The SSA road maintenance plan has been checked for accuracy; roads will need to be evaluated again in spring 2023. The SSA cash flow sheet has been updated with account actuals from June 2022. The estimated construction costs for 2023 are being evaluated based upon bids the county received from 2022 seal coat work. We're trying to determine if the tax levy can be reduced from what it was this year
- I met with the new County Engineer getting him up-to-speed how all this works.
- Next year there will be more road maintenance than in 2021.
- There will several large sections of maintenance work on the primary roads and some secondary roads.
- In 2021, we performed about \$115K of maintenance work. In 2023 we have \$420K of maintenance work. A decent amount of that is culvert replacement and culvert lining. There were a certain number of culverts that were replaced and lined during

HLA July Board Meeting Minutes July 26, 2022

the 2018 project. We did not work on the remaining list of them in 2018 because the culverts were still in good shape at that time. Instead of using debt to finance that operation we rolled it into the maintenance plan.

- Depending upon how work the contractor can accomplish and how many inspections we can get done, it is possible some of that work may be moved to 2024.

Unfinished Business

- Dredging Permit and trees removed: Unable to determine number of trees were removed. HLA has not received a reason for the removal of trees. President Reed will reach out to HLA attorney about setting fine and the member.
- Campground Dump Station: Tabled until next meeting. Requested proposal from Director Stickrod and Vice President Stalzer.
- Fence on Yorkshire: Director Porter will discuss with ECC Chair Stetzler. It was decided that the screening will need to come down and we would allow up to a 48" single swing gate. The board will send the letter.
- Tree removal fines: Correction to which location had 2 trees removed and which located at 1 tree removed without a permit.

Motion to fine 320 Heritage Drive \$200 for removal of two trees without an approved tree permit.

Motion by: President Reed Seconded by: Treasurer Waldorf Vote Tally: 5-0

Motion for 312 Heritage Drive \$100 for removal of one tree without an approved tree application.

Motion by: President Reed Seconded by: Treasurer Waldorf Vote Tally: 5-0

- Pontoon boats at HLA dock. The last boat was removed. Maintenance will start taking the dock out.

New Business

- Request to use Lodge free of charge for St. Jude. Discussion on how we fairly treat charitable organizations. If we allow for one charitable organization, we will have to do it for all charitable organizations. We would need to cover any heating and cleanup costs. Discount agreed at \$75 + \$50 deposit in this instance

BOARD CHAIRED

Maintenance Reported by Director Cagle

No Report

Pool & Lodge Reported Submitted by Director Stickrod

Pool:

- We finally got it opened. Learned a lot on what we have and what we need to do. I am going to start a to do list so the next person that takes it on will know what needs to happen when.
 - How often to change impeller
 - How often to change sand in filters.
 - What to do to get the pool chemicals balanced beyond the county required chemicals.

HLA July Board Meeting Minutes
July 26, 2022

- How to turn on splash pad, etc.
- The evening swims have been well attended, seems that members are enjoying the time.
- The lifeguards are all going back to school on the 15th of August so we will be closing at 7pm on the 14th. I will start draining the pool quickly so we can get quotes on the pool refurbish from the two people we found interested.
- Member asked if pool could be open Labor Day Weekend.
 - In order to be open for labor day, it would then need to be open all August weekends and maintained during the week. Chemical balance can be maintained with the automation if it's working, but it still needs monitoring.
- Director Stickrod may need to keep the pool running in order to figure out whether or not there are additional items that need replaced or additional processes that need to be in place, so we are not trying to figure this out in late May or early June next year. Because we never have enough time once the pool opens to fix anything.
- Member question: What is the option of Swim at Your Risk, we lost quite a few days. We have not been able to get our pool pass used to make it worth white.
 - Swim at your own risk, is not something we have done other than Senior Swim. We cannot have an unguarded pool with kids under 16.
 - County has rules for unattended pool, we will need to review and whether our insurance company has input on that.
- Member Question: can we pay Deano to maintain our pool?
 - HLA has offered, Deano is not interested.
- If there was a no lifeguard situation you would need to have a process for monitoring who is using the pool. We would still need someone to check on the mechanical system 2 -3 times a day.
- State of Illinois requires Lifeguards for pools that allow bathers under 16 years of age to enter the pool area without the supervision of by a parent, guardian or other responsible person at least 16 years of age or older. A sign must be posted that bathers under 16 years must be accompanied by parent or guardian.
- Pool Manager will be leaving for college the end of this week. She asked lifeguards to work the last two weeks but did not receive response.
- Suggest Director Stickrod reach out to see if any lifeguards are available on the weekends from middle of August until Labor Day
- Member: Not trying to be crabby, going forward this is a concern we are spending our money to use the pool, but when we can't use the pool for whatever reason. There is always some reason why the pool isn't open. Is there any other pool company that could regulate our pool?
 - In past years, we have not had as many pool closures as this year, I would like to know the reasons. I think there were some things missed this year and I think that is where we are at.
 - Reaching out to another pool company to maintain the pool full time. We would need to make sure we understand the consequences of that with our current maintenance suppliers.
- Member: If that's the relationship the board wants to take, that's fine, I am not trying to be difficult, I am just saying that it needs to be addressed. The pool wasn't open Memorial Day weekend.

HLA July Board Meeting Minutes July 26, 2022

- The reason the pool was open Memorial Day weekend was not because of Deanos. It is worth looking at a company that can help maintain the pool.
- Commitments to additional pool parties needs to be confirmed with Izzy before scheduling.
- We have a much better chance of searching out potential to service the pools in the fall or after this season is over, by springtime we can't get anyone to come out, they are already committed.
- Member: Deano is not your problem; the problem is whoever is running the pool or maybe it wasn't them maybe it was weather. Deano sells us the chemicals, they fix the mechanicals, they don't come out everyday to check chlorine levels. You won't find any company that will, it will be 4 or 5 times what our budget is just for that company.

Lodge:

Still getting compliments on the new look and being asked when the rest will be done. I keep telling them we are working on it. Got an estimate for raising the slab

Outdoor Amenities Submitted by Vice President Stalzer

Actions still needed:

- Boat ramp dock modified to create an L shape
- New equipment to be installed, Cat foam construction equipment donated by Grand Prairie Mall

Need a volunteer to lead the Outdoor Amenities committee. This volunteer will schedule monthly meetings to improve our amenities, recruit team members, attend board meetings to provide updates, and if required/needed present ideas and concepts to the board for approval and funding.

Beach steps are underway, don't have an updated ETA, but received a revised bid for the steps. Thank you to the Volleyball group for donating the \$2200 towards the overall project.

Requested a bid to extend the concrete wall on the volleyball court. Plan to execute this work in 2023 if the board approves. The bid is an estimate for the 2023 budget.

Office Organization/Website

- Lodge Rental Contracts since last meeting - 6
- Pool Rental Contracts since last meeting - 1
- Real Estate Transfers since last meeting - 3
- 10 Pool Passes sold since last meeting – 53 ytd
- Emails Rc'd: 43 Emails Sent 219
- Food Truck agreement process was implemented, and 1 Food Truck Permit was issued and another pending for July 27.
- Thanks to Siri Johnson for sitting in for Tracy while she was on vacation last week.

Admin/HR

HLA July Board Meeting Minutes
July 26, 2022

- No report.

Building/Zoning/Security-Reported by Director Porter

- 931 vehicle stickers issued to date
- 8 no sticker tickets issued / 3 of whom came in for stickers – since last board meeting
- 1 Speeding ticket issues & paid -- since last board meeting
- Fourth of July security went pretty well. A lot of positive responses. I believe we can eliminate the need for security the day after the Floatilla. The only people, which were few that came the next day late morning early noon, were picking up boats they left the previous day.
- Added back up for Randy Davis since he will be out from July 15th until August 5th. Wade Brush will be backup security for Randy Davis.
- Director Stickrod found a tow company that will get rid of the car on Exeter. President Reed making sure the lawyer agrees with the Sheriff, that we can just have it towed. I would think it might be done before or shortly after the next meeting.

Membership Questions

None

Meeting Adjournment: 7:20 pm

Motion to adjourn.

Motion by: Treasurer Waldorf

Seconded by: Director Porter

Vote tally: 5-0