

HLA Board Meeting November 25, 2019  
Minutes

Call to Order: 7:02 pm

**Roll Call**

Present			Absent
President Coan Treasurer Waldorf	Vice President Pirtle Secretary Keith	Director Cassatt	Director Reed

**Approval of Previous Minutes**

Motion By: Vice President Pirtle                      Seconded By: Secretary Keith                      Vote tally: 4- 0

**Approval of Expenditures**

Motion By: Treasurer Waldorf                      Seconded By: Vice President Pirtle                      Vote tally: 4 -0

**Treasurer's Report**

All data presented is as of October 31, 2019.

The Total Cash Balance is \$1,464,888.84 and is made up of the following fund balances:

**Emergency Fund ..\$127,294.45**

**General Funds .....\$960,375.41**

**Lake Funds .....\$250,296.40**

**Road Funds .....\$126,922.58**

The above funds include checking and CDAR accounts.

The outstanding receivables total is \$143,341.12, a decrease of \$12,247.08. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-Date Net Income is \$89,276.69 with Revenues of \$338,991.97 and Expenses of \$249,724.28. Please see the attach Profit and Loss Statement for further detail.

As for actual Cash details, for the month of October the cash deposits were \$15,139.35 and the cash expenditures were \$15,303.35. Additional report details are posted on the Heritage Lake website.

Late fees were posted on unpaid Lake Fund accounts November 1. As of November 25, there were 94 unpaid Lake Fund accounts.

The 2020 proposed HLA budget was mailed to all members. Board vote on approval will be at the December 16 Board Meeting.

The Finance Committee did not meet in November.

This concludes the treasurer's report for November 25, 2019.

Member Dave Hardy requested further information on the account receivable amounts and past due road fund receivables. Treasurer Waldorf will provide the information to Member Hardy.

### **President's Report**

- No Report

### **Committee Reports**

#### **Membership Chaired**

- **Conservation Committee**
  - Fish stocked this month, tadpoles, crappie, bass, walleye from Logan Hollow Fish
  - Sent a copy of the shocking report and stocking report to the DNR to review.
  - Videotape is scheduled for the spillway drain tube
  - Jeff Miller has been contacted on the sentiment basins cleanout
  - Drain plug will be in within the next couple weeks
- **Environmental Control**  
No report
- **Road Committee/SSA**
  - Notify the membership that the road weight limits of 12,000 lbs. gross vehicle weight start on Jan 1, 2020 and go through April 15, 2020. Director Reed will send along an update for the website.
  - Member list will need to be voted on at the December HLA board meeting.
  - The revised bond amortization schedule was withdrawn from the Tazewell County board executive committee due to concerns from the Bank's attorney. Concerns were minor and have been resolved. Attorney Mooty, reviewed the changes, most of it is clean-up work. Director Reed will review Attorney Mooty's comments and the final documents this week. The SSA commission will meet and vote on the revised ordinance soon. A meeting hasn't been scheduled, but it will probably be January. Director Reed does not believe these changes will have any negative effect on the SSA plan/schedule. The amortization schedule changes will have a positive long-term effect.
  - Treasurer Waldorf received a list from the County of all property ID's and have identified a handful of changes that need to be made.
- **Social Committee**
  - Halloween Party costs were \$110
  - Member Chris Weasmer has the Christmas Party plans underway.
  - Treasurer Waldorf recommended a meeting be setup with volunteers for ECC.
  - Board recommended that email be sent to Tim Weir who volunteered for the ECC and ask if he would like to Chair the ECC and set up a meeting with other ECC volunteers. Board member will attend if needed.

#### **Board Chaired**

- **Maintenance**
  - 13.5 tons of salt delivered with a cost of approximately, \$1,400
  - Ordered and received 2 sets of wear blades and shoes for both plows
  - Completed maintenance on the salt spreaders and plows
  - Trained Anthony Coleman on snow removal
  - Placed a Slow sign at Heritage and Martinique
  - Road maintenance, shoulder work on Heritage Drive and Exeter

- Removed loose chips left from UCM
- Cleaned up concrete work on the patio at the lodge
- Put up barricades on Sandy Beach for no dumping, maintenance removed remaining material
- Will post an EPA restriction sign
- Received fire complaint at maintenance shed
- Will purchase no dumping signs for boat parking lot and Sandy Beach parking lot
- **Office Organization and Website**
  - 2020 Budget and outstanding balance statements were sent out the week of November 11.
  - Website designer is fixing some issues on the website.
- **Lodge/Pool**
  - Pool contractor, Deano. is supposed to pressure check the suction line. Director Reed believes progress will be made in the next few weeks.
- **Administrative & Human Resources**
  - No report
- **Building/Zoning & Security**
  - 3 Stop signs removed. Stops signs were returned and found in the campground area.
- **Outdoor Amenities**
  - Beach house and Campground winterized and closed for the winter

### **Unfinished Business**

### **New Business**

- Board set the 2020 Annual Meeting for March 28, 2020
- Member requested a new speed bump be installed on Kenton curve.
- Member suggested Christmas lights on trees at front entrance

Open Floor for Members (MEMBERS PLEASE SIGN IN) 3 Minute time limit

### **Executive Session:** pm

Motion By:

Seconded By:

Vote tally

### **Executive Session Adjournment:** pm.

Motion By:

Seconded By:

Vote tally:

Motion to Adjourn By: Treasurer Waldorf Seconded By: Vice President Pirtle Vote tally: 4-0

**Meeting Adjournment:** 7:53. pm