

HLA Board Meeting July 22, 2019

Minutes

Call to Order: 7:00 pm

Roll Call

Present			Absent
President Coan Treasurer Waldorf	Vice President Pirtle Director Reed	Director Cassatt Director Robards (Arrived at 7:55pm)	Secretary Keith

Approval of Previous Minutes

Motion By: Vice President Pirtle

Seconded By: Treasurer Waldorf

Vote tally: 4- 0

Approval of Expenditures

Motion By: Treasurer Waldorf

Seconded By: Vice President Pirtle

Vote tally: 4-0

Treasurer's Report

All data presented is as of June 30, 2019.

The Total Cash Balance is \$1,501,216.71 and is made up of the following fund balances:

Emergency Fund \$113,989.24
General Funds \$1,010,478.19
Lake Funds \$248,430.88
Road Funds \$128,318.40

The above funds include checking and CDAR accounts.

The outstanding receivables total is \$158,626.99, a decrease of \$3,971.71. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-Date Net Income is \$174,941.97 with Revenues of \$282,691.28 and Expenses of \$107,749.31. Please see the attach Profit and Loss Statement for further detail.

As for actual Cash details, for the month of June the cash deposits were \$7,166.61 and the cash expenditures were \$20,864.48. Additional report details are posted on the Heritage Lake website.

There were no unusual expenses in June.

The Finance Committee did not meet in July.

This concludes the treasurer's report for July 22, 2019.

President's Report

No report

Committee Reports

Membership Chaired

- **Conservation**

- Chair Lemke deferred his time to Devin Birch, AE Engineer, to cover the next phase of the drain tube re-line.
- Engineer Birch summarized discussions with the IDNR. The dam breach analysis is now “Optional” according to Paul Maurer and not a mandatory requirement of the plan approval process for spillway improvements to the HLA dam, as was originally reported.
- Engineer Birch provided an itemized proposal priced into 2 different scopes:

Scope 1:

- Additional Survey data at a cost of \$6,000
- The actual dam breach analysis cost is \$20,500
- Optional spend would be \$26,500
- Option 1:
 - Modify the road
- Option 2:
 - Adding another pipe instead of modifying the road.

Scope 2:

- Prepare a detailed cost analysis and make a submittal to IDNR with supporting data and timeline for the required plan. AE costs for the required version of the proposal is \$21,500.

Vice President Pirtle made a Motion to continue with the emergency spillway analysis and get an estimate from the engineer to use the 60” pipe as the overflow, not to exceed cost of \$21,000.

Motion made by: Vice President Pirtle

Seconded By: Director Cassatt

Tally 4-0

- Vice President Pirtle received an email from Bud McGrew concerning the trees at the retention pond. Director Cassatt looked at the area and it will be piled up and burned in the fall.
- Chair Lemke reported that Procellaclor was not applied this year because there was no milfoil problem this year.
- Lemke discussed a clean out on Raleigh Drive in early January/February along with Sandy Beach while the roads are still frozen.

- **Environmental Control**

- Chair Stokes reported that the ECC received:
 - 4 Tree permits
 - 48 Londonderry Dr
 - 5 Bradford Dr
 - 5 Stratford St
 - 370 Heritage Dr
 - 1 Culvert request at 5 Stratford
 - 1 Accessory Permit at 4 London Ct

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- Chair Stokes confirmed setbacks are all verified for garage at 237 Westminster Dr
- Chair Stokes met with Director Robards at 14 Olivia Dr. Member wants to build a pavilion on property and platform by the lake to set by the lake, possibly 8'x8'
- Chair Stokes reviewed the non-buildable property at 23 Yorkshire, and the "Requirements for Building Permits" Section 15, Statements N.O.P. & Q, Section 16 and Section 17.
- Chair Stokes contacted Flynn Tree Service regarding oak tree at volleyball court.
- **Road Committee/SSA**
 - Director Reed reported the following:
 - The cracks on Bradford have been filled.
 - Finalized an agreement with the county and contract engineers regarding winter issues. The contractor will come back and fix areas where there are issues. The contractor will perform about \$10K worth of remaining work.
 - Hot weather has caused some bleeding. FA-4 rock has been applied and has been effective. Other areas in Tazewell/Woodford counties and surrounding areas are having the same issues.
 - Director Reed met with the engineers regarding ditch work. There was some money carried over from the SSA Bond from last year to this year which was scoped for Roxbury, Scarborough and Martinique. We believe Martinique is fine for now. Roxbury, an area around the beach on Heritage Drive across from the pavilion shelter and the ditch near the picnic shelter needs additional work. We will also need to add a culvert in that area. AE is working on proposal for this work.
 - Director Reed had a discussion with engineers on Heritage Drive and Kenton regarding a sinking issue.
 - A member has a collapsed culvert. Recommended that member replace the culvert. HLA will notify member regarding replacement of culvert.
 - Spray patching will be done in a couple areas on Scarborough. It is on the maintenance list for 2021, possible this may need to be moved up to 2020.
 - Maintenance will reseed areas that last year's planning did not take
- **SSA**
 - Director Reed reported:
 - Last SSA was in May, Director Reed could not attend. Next meeting will be in August to approve the Budget and Tax levy for the fiscal year 2020. Budget will include potential ditch work and some resealing.
 - Director Reed discussed the new amortization schedule and his recommendation is to go with the lower amortization schedule. Director Reed will continue to work with Bonnie Lemke
 - Director Reed reviewed future amortization plan options with the board and will be discussed in future board meetings.
 - HLA member list compilation needs to be approved in the December 14, 2019 board meeting. Member list needs to be ready for the November 2019 board meeting.
- **Social Committee**
 - No report.

Board Chaired

- **Maintenance**
 - Director Cassatt made a motion to approve a tree service to help clear bus route with a

bucket truck to get higher limbs for a cost of up to \$1,000.

Motion by: Director Cassatt

Seconded by Vice President Pirtle Tally: 4-0

- Director Cassatt reported that maintenance has been working and adjusting the large spreader. The spreader has now been adjusted out as many times as possible
- Maintenance has moved to a 7-day coverage to spread FA-4 on the roads as needed.

- **Office Organization and Website**

- No report.

- **Pool and Lodge**

- **Pool**

- Director Reed reported:
 - Busy month at the pool. Rick Stokes has been helping us out at the pool
 - Overall the pool has stayed clear, phosphates jumped up once and we were able to get it under control.
 - Pool was closed for 1 day this past month. Both sand filters failed and were fixed by Deano Pool's, new sand filters cost was \$5100. It was intended to replace the sand filters as they were 10 years old.
 - New parts for the pump were ordered at a cost of \$4339 but would not be shipped until July 31st. Planned to shutdown sometime in August for 1 or 2 days to replace the pump.
 - Worked with pool manager to perform testing, pump operation, concession tracking, inventory and adding up cash register at end of the day.
 - More pool passes than last year. There is new a sign-in sheet to track attendance and to track use by members.
 - Planning to keep the pool open until Labor Day or beyond, if possible. Biggest issue is lifeguard staff. Hours will be adjusted to maintain lifeguard staff.
 - Received a request for adult volleyball and water aerobics after pool hours.
 - Approved to allow Pickleball to use the tennis courts with temporary Pickleball lines.
 - Discussed installation of a basketball hoop on the tennis courts.
 - Reported that a member rented the lodge and broke enough rules to keep their deposit. According to a report by Security Davis they damaged the light pole. HLA's lease agreement allows for charging member for the damage that occurred.

Director Reed made a motion to replace both Lodge outdoor lights and poles for a cost of up to \$1450.

Motion by: Director Reed

Seconded by: Treasurer Waldorf

Tally 5-0

- **Administrative & Human Resources**

- No Report

- **Building/Zoning & Security**

- Director Robards reported that we added extra security on July 4th, and another 12 hours on the weekend.

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- ## New Business

- Member Martie Ogborn requested permission to use the beach for a drum circle from 6:30-8:30. The event will be open to the public. The event will be added to the HLA Event Calendar. Event was approved.
- Report and discussion of member's excessive burning of various materials and bringing in outside debris to his lot. Security will contact member.

Motion By: _____ Seconded By: _____ Vote tally: _____

Motion By: _____ Seconded By: _____ Vote tally: _____

Motion by Vice President Pirtle to adjourn meeting.

Motion By: Vice President Pirtle Seconded By: Director Robards Vote tally: 5-0