

HLA Board Meeting December 17, 2018
Minutes
Call to Order: 7:01 pm

Roll Call

<u>Present</u>			<u>Absent</u>
President Coan	Director Cassatt	Director Reed	Secretary Nafziger
Vice Pres. Pirtle	Treasurer Waldorf	Director Robards	

Approval of Previous Minutes

Motion By: Vice President Pirtle Seconded By: Treasurer Waldorf Vote tally: 5-0

Approval of Expenditures

Motion By: Treasurer Waldorf Seconded By: Director Reed Vote tally: 5-0

Treasurer's Report **December 17, 2018**

All data presented is as of November 30, 2018.

The Total Cash Balance is \$1,370,394.01 and is made up of the following fund balances:

General Fund	\$784,637.41
Lake Fund	\$141,405.68
Road Fund	\$127,506.80
Emergency Fund MM.....	\$113,708.21
Lake Fund CD	\$102,058.35
General Fund CD	\$101,077.56

The outstanding receivables total is \$127,908.18, a decrease of \$6,242.26. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-Date Net Income is \$699,455.41 with Revenues of \$873,640.35 and Expenses of \$174,184.94. Please see the attach Profit and Loss Statement for further detail.

As for actual Cash details, for the month of November the cash deposits were \$6,255.85 and the cash expenditures were \$18,707.15. Additional report details are posted on the Heritage Lake website.

There were no unusual expenses in November.

The Finance Committee met December 10. The motion for compliance drafted by Conservation was reviewed and the committee recommended that it be approved. They further recommended that funds received from the Ameren settlement be invested in secured CD's to prepare for anticipated dam expenses and other capital improvements.

This concludes the treasurer's report for December 17, 2018.

Motion to move Ameren settlement to Morton Bank into a Reserve Fund.

Motion by: Treasurer Waldorf Seconded by Director Robards Vote Tally: 5-0

President's Report

President Coan requested that the Financial Committee prepare a 1, 3, & 5-year extended budget plan for capital expenses.

Committee Reports

Member Chaired

- **Conservation**

- Chair Lemke presented Tom Keith's document as reference of what should be done to design the secondary spillway. There are two options: Option 1 will cost 1.2M and Option 2 will cost 500K. Rosenthal's email asked for a vague plan. A plan needs to be set so we can move forward, we need a sub-committee to design the secondary spillway. The pipe is 52 years old and has a 50 year- old life. The last time it was inspected was in 2014, it was not leaking then.
- President Coan noted that this to give the Conservation committee authorization to form a sub-committee to move forward to get an approval from the state to line it and give them a time frame that we will provide our solution to them.
- Director Reed would like to move for and see an option to achieve compliance with the State. I would like to see the plan before the pipe is lined. If we move forward by lining the pipe today and say that we have a plan in the future, the issue that I see is that we have almost 800K to spend that is not designated for something else, that includes spending all the lake fund, all the lake fund cd and includes the Ameren money. That is about all you can approve today without asking for funding increase from the membership and the only time you can do that is at a membership meeting. As a board we cannot commit to any number greater than that and I don't want to commit to a number until we have a firm plan. I want them to sign off on a plan that this is an approved plan to get the dam back into compliance.
- Vice President Pirtle: Would you or your committee or some volunteers be willing to spend more time with the engineer about other cheaper alternative options and a less drastic alternative to lowering the dam 6'?
- Chair Lemke: I will suggest anything that is submitted to me in writing.
- ECC Chair Stokes: Years ago, there was a recommendation for the emergency spillway to make a 2'- 3' berm on the left side of the parking lot and approved by the board but that project never was completed. There was a recommendation to contact Jeff Kaiser, Tazewell County resource committee, regarding silt, they have funds available to put a catch basin in and they fund that type of project.
- Chair Lemke: Maurer-Stutz did not believe that the 2'-3' berm would be acceptable. I will contact Jeff Kaiser via email. Maurer wants a binding resolution, Rosenthal wants general plans and financing options.

Director Robards: Motion to move that the Conservation Committee be authorized to work with Maurer Stutz Engineers to develop a compliance solution final options to be available for HLA board review on or before June 1st 2019. It is hereby further moved that the board shall provide funding options to adequately fund available compliance options as submitted.

Motioned by Director Robards

Treasurer Waldorf seconded

Tally 4-1

- **Environmental Control**

- Chair Stokes: 723 Heritage Drive trying to contact 2 Thornton who cut the ditch back trying to find out why.
- Director Reed: When we were doing the ditch work down Thornton, we were going to put a ditch through the easement basically from his driveway before the guardrail, he offered to come up with a solution, he wanted a better solution, he had water going to the front of his house, he to dig up that area to go around his house. It didn't affect the road.
- Chair Stokes: suggested he should put in a silt fence there so the dirt is not running into the creek.
- Director Reed: Agreed that a silt fence should be added.
- Member at 649 Heritage started a shed and it is only framed, no substantial driveway, or culvert has been added.
- Director Reed: There will adjustments to the Accessory Permit and it will be updated. Driveway needs to be made of substantial materials.

- **Finance Committee**

No Report.

- **Road Committee**

- No new work since the last board meeting.
- No invoice received for spray patching. Contacted contractor, he said he'll send it this week.
- Received complaint regarding vehicle damage from the road construction, member at 850 Heritage Dr. Sounded like it happened this summer when the powdered cement was added and put on the road surface and ground into the existing base. Contractor is responsible for controlling the site as best as possible. There were road closed signs posted. Contacted the contractor, they didn't have record of a claim for the name. Received contact information for their claims department, will have HLA office contact the member with that information.

- **SSA Committee**

- Director Reed: SSA commission met on Dec 13th. Other than brief updates, the only approval item was the previous meeting minutes. This was needed to complete the final bond draw. The new chairman of the Tazewell County transportation Committee joined, he took Mike Harris's place.
- Hoerr Construction and RA Cullinan turned in their lien waivers and received their final checks. Miller and Sons use a different form, so their final form and check were a few days behind. Should be completed this week if not already.
- Several driveway culverts installed from SSA: need to charge members per the letter sent. Waiting until expenses are final. They are now final and will compile the list for submission in January. Recommend billing due date after annual meeting.
- Membership list is being finalized by Treasurer Waldorf and will have it available for January board meeting.
- Weight limits will be starting, and I will work on potential exceptions for 2019-2020
- Does finance committee want to track and report SSA account balances?
- Director Waldorf will ask Finance Committee Chair.
- Director Reed: Is buckshot a road expense?

Minutes

- Director Pirtle: Ok to keep as is for now.
- ECC Chair Stokes: Potential problems with the rock we put around culverts, we will need to keep up with the seeds growing from seedlings from Mulberry trees.
- **Social Committee**
 - The Christmas party was well attended, approximately 45-50 participants, and a visit from St. Nick. We used predominantly leftover craft items from previous years and will be attempting to shop end of season sales for goodie bag items for next year in an effort to keep costs low.
 - The committee will be meeting in January to plan for 2019. New members are always welcome! Watch the boards and Facebook/website for the date/time/place
 - Feb 9 – Chili cook-off
 - April 13 (tent.) – Easter Egg Hunt
 - May 4 – Garage Sales
 - June 4 – Poker Run
 - August 10 (tent) – Pool party
 - September 7 – Garage Sales
 - October 5 – Rib Throw Down
 - October 26 (tent) – Haunted House/Bonfire/Trunk or Treat
 - December 15 (tent) – Christmas party (unless the Ogborn's are doing the 7th instead of the 14th. I'd prefer the 14th if they aren't)

Board Chaired

- **Maintenance**
 - No report
- **Office Organization and Website**
 - Annual Meeting preparation is underway. Related items and deadlines such as "Intent to Run" and "Date of Record" will be posted on the website.
 - A newsletter will be included in the Annual Meeting mailing.
- **Pool & Lodge**
 - Maintenance will cut down
 - Tennis court items to be ordered
 - Maintenance fixed guard shack and working on adding gravel around fence to reduce trimming and mowing.
- **Administrative & HR**
 - No report
- **Building & Zoning & Security**
 - Golf cart changed to all vehicles licensed on HLA roads need to have 4 wheels. All vehicles to be registered \$10 fee. Driver must be 16 years old. Registration fees will be used for signage.
- **Outdoor Amenities**
 - No Report
- **Unfinished Business**

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- Approval of 2019 Budget

Motion by: Vice President Pirtle

Seconded By: Treasurer Waldorf —Tally 5-0

New Business

Open Floor for Members

Executive Session: pm

Motion By:

Seconded By:

Vote tally:

Executive Session Adjournment:

Motion By:

Seconded By:

Vote tally:

Meeting Adjournment: 8:59 pm

Motion By: Vice President Pirtle

Seconded By: Director Reed

Vote tally: 5-0