

HLA Board Meeting October 22, 2018  
Minutes  
Call to Order: 7:02 pm

### **Roll Call**

<u>Present</u>			<u>Absent</u>
President Coan	Director Cassatt	Director Reed	Secretary Nafziger
Vice President Pirtle	Treasurer Waldorf	Director Robards	

### **Approval of Previous Minutes**

Motion By: President Coan    Seconded By: Vice President Pirtle    Vote tally: 5-0

### **Approval of Expenditures**

Motion By: Treasurer Warldorf    Seconded By: Director Robards    Vote tally: 5-0

### **Treasurer's Report**

#### **Treasurer's Report October 22, 2018**

All data presented is as of September 30, 2018.

The Total Cash Balance is \$1,383,210.61 and is made up of the following fund balances:

**General Fund .....\$813,880.98**  
**Lake Fund .....\$126,462.83**  
**Road Fund .....\$126,280.87**  
**Emergency Fund MM.. \$113,660.71**  
**Lake Fund CD .....\$102,058.35**  
**General Fund CD .....\$100,866.87**

The outstanding receivables total is \$150,702.44, a decrease of \$15,728.64. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-Date Net Income is \$729,358.82 with Revenues of \$869,656.91 and Expenses of \$140,298.09. Please see the attach Profit and Loss Statement for further detail.

As for actual Cash details, for the month of September the cash deposits were \$25,330.84 and the cash expenditures were \$8,838.61. Additional report details are posted on the Heritage Lake website.

There were no unusual expenses in September.

The Finance Committee met October 8. The 2019 budget will be ready for the October meeting for the board to review prior to mailing to members.

This concludes the treasurer's report for October 22, 2018.

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Questions:

## **President's Report**

- None

## **Committee Reports**

### **Member Chaired**

- **Conservation**

- Conservation Committee Chair Kurt Lemke:
- Sandy Beach sediment basin, \$10,000 clean out/white rock bed or \$7,000 cleans out in winter/haul out summer. Accepted \$7,000 clean out winter/store for summer haul out, summer haul out additional cost. Raleigh sediment basement will need cleaned out soon, no place to put clean out.
- Vice President Pirtle questioned flexibility of Miller to do work in short time and have time when hard freeze. Treasurer Waldorf asked that Miller talk to Brad Reed to get okay if freeze deep enough, before starting.
- Motion on Clean out Sandy Beach Jan/Feb 2019, store for summer clean out.

Motion: Vice President Pirtle      Seconded by Director Waldorf

Vote tally: 6

- **Environmental Control**

- 4-Tree Permits; 697 Heritage Dr., 1 Burgandy Ct., 235 Westminster Dr., and 7 Jamaica Pl.
- 1-Fence Permit; 485 Heritage Dr.
- 1-Garage Permit; 20 Canterbury Rd.
- 1-Shed Permit; 697 Heritage Dr. (Started Construction without Permit from H.L.A)
- Discussion on Mark Dietrich starting Construction on House this week.
- No construction to start after November 1<sup>st</sup>, lot at 697 Heritage Dr. has not paid fee or gotten construction permit from association.
- Chair Rick Stokes submitted changes for building permit and accessory permit. Director Robards will make changes and submit to board at next meeting.

- **Finance Committee**

- See treasurer's report

- **Social Committee**

- Discussion about November newsletter. Vice President Pirtle would like header about road weight limits, emphasize on rules and regulations. If have anything want to add, must sent to office asap
- This Saturday Halloween bonfire set up.

### **Board Chaired**

- **Maintenance**

- Purchased urethane snow blades, will be less aggressive on new roads, down side, will

not last as long.

- Maintenance crew used Pekin Electrical recycling drive to get rid of TV's etc., members had dropped off
  - Had mower out, found could be used, but need to fix rutting on back of dam before using. Robert Thaller bought out skid steer to remove tree stumps and brush at base of back of dam. Load of clay donated by Lowery Excavating, delivered for \$50.00. Work on back of dam 75% done with estimated cost of \$280.00. Hope to keep under \$1000.00.
  - Asked for approval for not to exceed \$1000.00 from Board
- Motion: Director Cassatt                      Second: Vice President Pirtle                      Vote Tally: 5-0

- **Office Org.**

- The majority of members have been slow to pay the Lake Fund fees; they were due October 1<sup>st</sup>. A reminder notice was posted on the website and signs have been posted on the message boards at the lake entrances. Late fees will be assessed to the past due accounts.
- In November, end of year invoices will be sent only to those members who have outstanding balances rather than sending to the entire membership as in the past. This is to help save on postage, printer ink, and paper.

- **Pool & Lodge**

- Pool
  - Winterized pool, Director Reed purchased 3 umbrellas for \$150 total, has not made decision about umbrella stands.
  - Started repair/replacement of shed roof, replaced boards on front, paint.
- Lodge
  - Heat on in lodge, maintenance change filters (need filter holders) asked Vice President Pirtle to look at.
  - Lodge roof need repair/replace, wanted to know if cost capitol expense, suggested yearly budget to save for things like new lodge roof and pool repainting, because of expense

- **Administrative & HR**

- none

- **Building & Zoning & Security**

- Director Waldorf suggested chicken committee, has someone in mind to head committee.

- **Outdoor Amenities**

- Closed bath house at campground. Water off
- Water and bath house at beach still open because of Halloween party, will turn off after
- Vice President Pirtle has dock that has been on his property for a while, no one is claiming. Having shore work done on his property, will tow dock over to boat landing. Maintenance will take apart and dispose of.

- **Website**

- .none

- **SSA/Road Committee**

- Working on aggregate shoulder, some areas need redone
- Touch up list working on next; most done, will have to wait till spring of 2019 for some because of road restrictions
  - Little areas need redone: some grading and spray patching, talked to spray patch contractor, can do work in weather as is. Ditch and culvert work will be done, work still to do on Bristol.
  - 5 culverts lined, checked 2 with engineer, of 2 on still needs work
- At Heritage Drive and Kenton intersection, asphalt separating. Do not know why, maybe increased truck traffic. Talked to UCM about spray patch, may have to tear out 50ft x 5ft area, do not know for sure. Would like board approval to \$5,000.00 to do work
- Motion: Director Reed                      Second: Vice President Pirtle                      Vote tally: 5-0

**Unfinished Business**

- Revisit lots that owners want to return to association; board voted on accepting back lot adjacent to lodge if all association fees and taxes are up to date. Will not accept other lots back.
  - Motion by: Director Reed      Second by: Vice President Pirtle      Vote tally: 4-0, 1 abstained
- Burning at boat launch
    - At the last board meeting we determined that HLA would no longer provide an area to dump large yard waste. The maintenance staff, under Shawn's direction, will determine an area for members to burn grass clippings and other trimmings that are determined to be appropriate. We also discussed posting signs at the boat parking lot stating dumping will no longer be allowed. When a burning area is decided upon, we can post on the website.

**New Business**

- Director Warldorf brought up e-mail from member about member using the HLA dumpsters for personal garbage.
  - Board decided to not pursue.

**Open Floor for Members MEMBERS PLEASE SIGN IN**

- Association member Marvin Theobald asked for floor. Wants permission to talk to engineers for ½ to 1 hour concerning dam report and calculations.
  - Mr. Lemke Conservation Committee Chair would not be there and that we had to be careful not to invalidate our engineers, who Mr. Theobald had chosen.
  - Association member Tom Keith, conservation committee member Kevin Robards, offered to attend meeting with association member Marvin Theobald.
  - Board gave permission.

**Executive Session:**      pm

HLA Board Meeting October 22, 2018

Minutes

Motion By:                      Seconded By:                      Vote tally:

**Executive Session Adjourn:**

Motion By:                      Seconded By:                      Vote tally:

**Meeting Adjournment:**      9:18 pm

Motion By:    President Coan                      Seconded By: Vice President Pirtle                      Vote tally: 5-0