

Minutes approved 12-12-17

Heritage Lake Special Service Area Commission

Chairman Wendy Ferrill

County Board Conference Room

Tuesday, November 14, 2017 – 10:30 a.m.



Committee Members Present: Chairman Ferrill, Craig Fink, Mike Harris

Committee Member Telephone in: Bradley Reed

Committee Members Absent: Timothy Coan, James Flynn

Others attending: Attorney Bob Brown

MOTION BY HARRIS, SECOND BY FINK to approve the List of Property Owners for property tax assessment purposes for fiscal year ending November 30, 2018.

Reed clarified how changes in property owners would be handled. Brown advised the annual list is to be developed as of January 1st and submitted to the County no later than early February. Changes in property owners will be handled similar to real estate taxes and sale of property. Brown also advised that the Commission will meet in February, July and August of each year. The February meeting is to receive and approve the list of property owners for use with tax bills.

On voice vote, **MOTION CARRIED.**

MOTION BY FINK, SECOND BY HARRIS to Certify the List of Property Owners to County Clerk.

On voice vote, **MOTION CARRIED.**

MOTION BY FINK, SECOND BY HARRIS to Certify Estimate of Revenues for fiscal year ending November 30, 2018.

Brown explained the reason to certify the estimate of revenues.

On voice vote, **MOTION CARRIED.**

Harris inquired on the billing for services with MCB. Brown explained that Bond Counsel is close to having all documents completed. Harris clarified billing will become a part of the Commission meetings.

Chairman Ferrill recessed the meeting at 10:42 a.m.

(transcribed by S. Beeney)