

HLA Board Meeting January 22, 2018  
Minutes

Call to Order: 7:04 pm

**Roll Call**

<u>Present</u>			<u>Absent</u>
President Coan	Director Pirtle	Director Cassatt	Secretary Nafziger
Vice Pres. Weir	Treasurer Waldorf	(Arrived 7:35)	Director Welsh

**Approval of Previous Minutes**

Motion By: Bob Pirtle      Seconded By: Director Weir    Vote tally: 4-0

**Approval of Expenditures**

Motion By: Treasurer Waldorf      Seconded By: Director Weir    Vote tally: 4-0

**Treasurer's Report**  
**January 22, 2018**

All data presented is as of December 31, 2017.

The Total Cash Balance is \$643,233.52 and is made up of the following fund balances:

<b>General Fund .....</b>	<b>\$24,385.09*</b>
<b>Lake Fund .....</b>	<b>\$101,589.41</b>
<b>Road Fund .....</b>	<b>\$214,778.75*</b>
<b>Emergency Fund MM.....</b>	<b>\$100,518.31</b>
<b>Lake Fund CD.....</b>	<b>\$101,477.24</b>
<b>General Fund CD .....</b>	<b>\$100,484.72</b>

\*On January 11, 2018, \$93,007.56 was transferred from the road fund to the general fund to accurately reflect road expenses. The current balances as of January 22 are General Fund: \$108,555.63 and Road Fund: \$124,492.64.

The outstanding receivables total is \$192,616.66, a decrease of \$20,848.90. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-Date Net Income is \$-33,828.59 with Revenues of \$638,682.29 and Expenses of \$672,510.87. Please see the attach Profit and Loss Statement for further detail.

As for actual Cash details, for the month of December the cash deposits were \$20,173.40 and the cash expenditures were \$102,957.15. Additional report details are posted on the Heritage Lake website.

There were no unusual expenses in December. The majority of expenses this month were for road improvement.

The Finance Committee did not meet in January. Association assessments will be mailed in January and are due March 1. Reminders will be posted on HLA social media that 2017 and prior year dues and late fees must be paid by February 7 in order to vote at the March 23 HLA annual meeting.

This concludes the treasurer's report for January 22, 2018.

### **President's Report**

No Report

### **Committee Reports**

#### **Membership Chaired**

- **Conservation**
  - Bill Schaumburg has retired from the Conservation Committee
  - Jim Flynn and Greg Richman have joined the Conservation Committee this year
  - Andrew Clinton will be taking over the fish stocking in Bill Schaumburg's place
  - Co-Chair Lemke will be preparing presentation for Annual Meeting
  - Co-Chair Lemke explained the relining of the drain tube at the dam and the State of Illinois requirements for relining the drain tube.
- **Environmental Control**
  - Member from lots 141 & 142 Roxbury will submit their \$2,000 to the HLA office for building.
- **Road Committee**
  - Co-Chair Reed confirmed SSA Members list is final
  - Road Weight Limits
    - Co-Chair Reed discussed reviewing the weight limit next year based on engineering input given our new road structure
    - To help increase response efficiency for road weight limit access permissions that Director Cassatt, President Coan and Co-Chair Reed be contacted first.
    - Director Cassatt suggested to enforce weight restrictions, we should potentially hire more security on days when roads are more vulnerable dependent on weather conditions.
    - Treasurer Waldorf suggested that Director Welsh talk to Deputy Davis regarding guidelines for anyone stopping trucks/members for being over weight limits.
    - Co-Chair Reed discussed the County engineering firm selection process.
      - Five engineering companies have submitted proposals
      - After the negotiation process, a committee of 3 people will review the engineering companies and will then make a recommendation to the SSA Commission.
      - A negotiation meeting with the engineering firm that is rated the highest will be held this week.
      - Need to identify an engineer for Phase III
      - Need to identify long-term engineer for maintenance in the future years
      - Co-Chair Reed recommends staying with current engineer. Austin Engineering

- Treasurer Waldorf made a motion accepting Co-Chair Reed's recommendation that if the County is to do any engineering work for Phase II or Phase III for the HLA SSA that they agree to the following:
  - The County proceed according to the plan and not to county specifications
  - The County take financial liability for any mistakes made; and
  - The County is to stick to the budget and cover any overages to the budget
- Vice-President Weir seconds the Motion    Vote Tally: 3-1 abstain
- **Social Committee**
  - Upcoming Events:
  - February 10<sup>th</sup> Chili Cook-off
  - Easter Egg Hunt in March
  - Refreshments at Annual meeting

### **Board Chaired**

- **Maintenance**
  - No Report
- **Office Org.**
  - The office has been moved and is nicely settled in its new location. Since the new office space is smaller, it took measuring and pre-planning on Patty's part to determine the best arrangement for the furnishings.
  - A big word of "thanks and appreciation" to Patty, Dave Sanford, Ted Derr, Treasurer Barb Waldorf, Vice-president Tim Weir and Andrew Clinton for their advice, help and muscles. A job well done!
- **Pool & Lodge**
  - Pool
    - No Report
  - Lodge
    - No Report
- **Administrative & HR**
  - No report
- **Building & Zoning & Security**
  - None
- **Outdoor Amenities**
  - No Report
- **Website**
  - No Report.

- **SSA**
  - Meeting February 14, 2018

### **Unfinished Business**

- Road Committee Additional Expenses
  - None
- Waste Management Options
  - Director Welsh talked to 1 waste disposal group and will discuss with Neville. Meeting with Waste Management last week and should be getting a bid back sometime this week.
- **2018 Annual Meeting**
  - Timelines sent to the Board

### **New Business**

- None

### **Open Floor for Members**

- None

### **Executive Session:**      pm

Motion By:                      Seconded By:                      Vote tally:

### **Executive Session Adjournment:**

Motion By:                      Seconded By:                      Vote tally:

### **Meeting Adjournment:**    8:45 pm

Motion By: Vice President Weir                      Seconded By: Director Pirtle Vote tally: 4-0