HLA Board Meeting December 12, 2016

Minutes

Call to Order: 7:00 pm

Roll Call

Present			Absent
President Coan Vice Pres. Weir 7:08 pm	Secretary Nafziger Treasurer Waldorf	Director Pirtle Director Welsh	Director Shake

Approval of Previous Minutes

(November minutes not available for approval; approval will take place at January meeting.)

Approval of Expenditures

Motion By: Director Waldorf Seconded By: Director Pirtle Vote tally: 4-0

Treasurer's Report

All data presented is as of November 30, 2016.

The Total Cash Balance is \$705,774.85 and is made up of the following fund balances:

General Fund	\$ 44,894.95
Lake Fund	\$109,987.64
Road Fund	\$211,957.12
Emergency Fund CD	\$ 87,724.81
Lake Fund CD	
General Fund CD	\$ 50,482.59
General Fund CD2	\$ 50,085.98
General Fund CD3	

The outstanding receivables total is \$211,245.91, a decrease of \$8,813.42. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-Date Net Income is \$129,397.787 with Revenues of \$644,908.48 and Expenses of \$515,510.70. Please see the attached Profit and Loss Statement for further detail.

There were no unusual expenses or income in November.

As for actual Cash details, for the month of November the cash deposits were \$16,212.01 and the cash expenditures were \$31,404.81. Additional report details are posted on the Heritage Lake website.

The proposed budget for 2017 was mailed to members on November 10 and will be voted on during the December board meeting.

The finance Committee did not meet in December.

This concludes the Treasurer's report for December 12, 2016.

Questions: None

President's Report

None

Committee Reports

Member Chaired

- Conservation
 - Due to rain, the rock placement at the dam was not started today. Plans are to start tomorrow (Tuesday) and finish by Wednesday, if the ground is not too wet.

Environmental Control

No permits issued since last meeting.

Road Committee

- Culvert at 599 Heritage work currently being done; rip rap has been placed. Need daytime temperature of at least 28 degrees for culvert to be installed.
- Met with engineering firm recently to review work that has been done with regard to ditch work and culverts. Also discussed work to be done with lengthy discussion concerning cul-de-sacs.
- Firm up road and ditch work plans for 2017 with regard to specific roads to be worked on and determination of roads going to SSA. Engineering firm would like definitive plans from HLA by early January.
- Plan to ride around with engineering firm within the next few weeks to look at roads and review plans.
- Current budget should cover resurfacing.
- Member Reed will email tentative plans to board members by the end of December for their review.
- HLA road reconstruction will start sooner than the SSA work.
- Discussion needs to take place with regard to keeping a "Road Fund" at HLA for road maintenance following completion of SSA.

Finance Committee

No December meeting. Please see Treasurer's report.

Social Committee

Christmas Party was a blast, great turnout. Decorations will come down next week.

Board Chaired

Maintenance

- Dumpster from beach will be moved to the maintenance shed for the winter.
- The reverse gear in the one-ton dump truck broke during the first snowfall. A heavy duty transmission with a three year warranty will be installed for less than \$4,000.00 and a credit will be issued toward the final cost for work recently performed on the truck.
- All the plumbing has been winterized at the beach and campground.

Office Org.

 New office hours starting January 1: Monday and Tuesday 8a -12 noon.
 Wednesday and Thursday 3p – 7p. Saturday 8 – 11a.

Pool & Lodge

- o Pool
- Lodge new door installed needs to have automatic external closure installed.

Administrative & HR

None

Building & Zoning & Security

- Complaint of trucks parked on the side of road on Stratford during snow no known issues with plowing.
- Complaint of kids having a bonfire at the campground this past weekend. No damage noted. It
 was suggested that a chain be placed across the campground entrance to restrict access during
 the winter months. It is the opinion not to take this measure so that residents may continue to
 have access to the dog park.

Outdoor Amenities

> None

Website

 Road improvement updates posted 12/10. Please send Director Shake additional updates the week after Christmas.

o SSA

Talked to Engineer Devon Birch and he met with the Tazewell County Transportation committee. There
appear to be no issues with HLA road plans; only question raised was with regard to some of our cul-desacs. They suggested that some may need blacktop resurfacing with asphalt. No other issues with HLA
plan.

Unfinished Business

- No additional expenses for Road Committee.
- The current policy for HLA Lodge usage by fundraiser/not for profit use of organizations was discussed at length. The current policy will remain in place. Questions/concerns will be addressed on a "case by case" basis.
- Motion to approve 2017 proposed Budget made by: Director Welsh Seconded by: Director Pirtle Motion carried. Vote tally 4-0
- Annual meeting
 - o January 17, 2017: "Intent to Run" is due.
 - February 1, 2017 is "Date of Record".
 - Necessary supplies will be ordered the first week of January.

New Business

- Vice President Weir met with a Corn Belt Electric representative concerning overgrowth of vegetation along the north side of the subdivision and the Corn Belt transmission lines. Corn Belt has a ten-foot easement that allows them to clear growth which includes trimming and/or complete tree removal.
- Much of the growth in question is volunteer and was not there when the subdivision was originally built.
- Corn Belt Electric wants to conserve, whenever possible, trees and wishes to build a strong relationship with HLA home owners.
- Work to start this winter and will use trucks that comply with the road weight limit standards.

Motion from Director Pirtle to allow Corn Belt tree trimming and clearing as explained to V.P. Weir - Vie President Weir seconded. Vote tally 3-0 Director Waldorf abstains.

 A notice will be placed on HLA website including contact information for Corn Belt Electric so residents may call with any concerns and/or questions.

Open Floor for Members

 Resident member needs his lot pinned in order to perform maintenance. The run-off from a neighbor's shed roof causes water to collect. Resident wishes to dig a swale. Board has no issues with resident plans.

Executive Session: None

Motion By: Seconded By: Vote tally:

Executive Session Adjournment

Motion By: Seconded By: Vote tally:

Meeting Adjournment: 8:12 PM

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Motion By: Director Pirtle Seconded By: President Coan Vote tally:4-0