

HLA Board Meeting August 22, 2016
Minutes
Call to Order: 7:01pm

Roll Call

<u>Present</u>			<u>Absent</u>
President Coan	Treasurer Waldorf	Director Pirtle	Secretary Nafziger
Vice Pres. Weir	Director Welsh	Director Shake	

Approval of Previous Minutes

Motion By: Director Pirtle

Seconded By: Director Welsh

Vote tally: 5-0

Approval of Expenditures

Motion By: Vice President Weir

Seconded By: Director Pirtle

Vote tally: 5-0

Treasurer's Report (see page 5)

Questions: None

President's Report

- Did not hear anything about all the rains last week.
- Mowing is going well along Fast Ave since the removal of the

Committee Reports

Member Chaired

- **Conservation**
 - Dam inspection has been completed and will be submitted to the state.
 - Inquired about the drain tube project. Learned of a new technology being investigated using UV light instead of steam to finalize the liner. Allows for inspection every foot and immediate feedback on the hardness of the drain tube lining. Provides a more consistent result and more consistent inspection. Also does not require the tube to be completely dry. The engineer recommended we get a bid on this technology and we did. The UV liner should be nearly twice as strong and last 25 years longer for approximately the same price. We're still working with DNR on what will be the final recommendation. The original bid was ½ to ¾ inch the new product should also be less thick, reducing flow restrictions. Paul Mauer (IL DNR) will give the recommendation to go ahead with our project and we've asked Keith Plavic (Engineer) to give a recommendation of which to go with.
 - Spraying at the beach is completed
 - Basin 1 has been cleaned up.
 - Both Basins will be cleaned out in October.
 - Fish stocking planning is in progress.
 - Looking for a new vendor mow the dam, need a rough cut mower to do it.
 - Vice President Weir suggested Ryan Kaiser.
 - Lake drawdown planning is in progress, trying to balance milfoil killing needs with Unofficial Boat Plucking day.
 - Question: Will we have a draw down every year now? There are a few benefits to it. Helps reduce erosion on the dam, forces small fish into deeper water to feed game fish all winter, reduces need for chemical treatments for milfoil (killed by freezing).
- **Environmental Control**
 - Tree Permits
 - 589 Heritage Dr. (Clearing lot for Garage, hope to save tree.)
 - 8 King Richard Dr.
 - 22 Berkshire Rd.
 - 17 Greenwood Dr. (1200 sq. ft. addition, we have documentation on tree removal, but cannot find any documentation on 1200 sq. ft. addition)
 - 10 Martinique Ln.
 - 10 Fairfax Ct. (New septic system replacement by order of Tazewell County Health Dept, order attached to Tree Permit Application)

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- Mowing Complaints
 - 5 Berkshire Rd. (Called, owner mowed in 2 days)
 - 6 Carlton Dr. (Owner not mowing yard until it is 10 to 12 inches tall but is mowing it. It is not up to standards of neighbor who filed complaint, discussed this with E.C.C. members, all agreed not to follow up on complaint since mowing is being done. Dead grass is blocking flow of water and is creating standing water on complainant's property. Need recommendation from board on what to do about water.
 - Board recommendation: Send letter requesting more frequent mowing and ditch clean out, or HLA will arrange and bill member for service.
 - 7 Summerset (This is the 3rd Meeting that I am reporting on this mowing complaint. Called owner, he stated his position has not changed, that he is not, and has never mowed said lot. I called him on that, that neighbor to my parent's home mowed lot and used his Woods Zero Turn mower to mow. He stated not any more. All neighbors that are complaining knew it was mowed in the past including myself. The story he told HLA board last year about lot never being mowed is false.)
 - Director Pirtle will handle
- 225 Heritage Dr. (Got complaint about mound of dirt where septic tank is below ground looking. This is the property by boat trailer parking lot. Still need to follow up to see if owner is going to seed mound, if not need silt fence around mound but I would like to see something more appealing to the eyes.)
- **Road Committee**
 - Thank you for the cooperation with the construction. Please slow down until gravel sets.
 - Speed bumps are being relined.
- **Finance Committee**
 - See Treasurers Report
- **Social Committee**
 - Pool party was a blast! Thanks to all that came and to the Nafzigers for their help with set up and clean up.
 - Garage Sale Sept 17, registration for is online
 - Rib Throw Down October 1
 - Halloween Party October 29th
 - Christmas Party tentative(need volunteers to coordinate as Director Shake will be on leave)

Board Chaired

- **Maintenance**
 - Trying to keep mowing between the rains and dealing with broken down mowers.
 - Going to be able to get gutters and guards on the beach bath house for \$854 (under \$1,000 approved)
 - Someone has vandalized the women's restroom at the beach, we will be replacing the toilet.
 - With all the rain, we have several roads that are in really bad shape.
 - Just being able to fill in with large rocks and cold patch where we can, but it's a bandaid and needs ditch work or it will never get better.
 - Can't do any more ditch work this year and still have reserves for the SSA.
 - Cold patch won't bind to gravel, there's nothing around it to attach to, and the rain is creating new ruts each time.
 - Having lots of problems with the mowers, have spent over \$2,000 in repairs this year alone, and the zero turn won't start.
 - Have 3 quotes on similar mowers that will meet our needs. All come with 3 year unlimited hours warranties.
 - New company in Morton \$9,000 (Cub Cadet)
 - Flingers \$10,000 (John Deere)
 - X-Mark \$14,000
 - Motion to purchase the John Deere pending finance approval : Vice President Weir
 - Second: Treasurer Waldorf
 - Motion Passes 5-0

- **Office Org.**
 - Lake Fund bills will be sent out in the next week to 10 days.
 - Adding notes to member recapping recent website articles and how members can help with current issues we are having (dumpsters, vandalism, etc.)
- **Pool & Lodge**
 - Pool has been great since draining and refilling.
 - Offering a discount of 10% pool pass for next year if they had a pass this year.
 - Tennis courts are done and being used quite a bit
 - Frisbee Golf is nearly complete.
 - Suggestion to post financials for the pool this year.
 - Bought 6 more lawn chairs for the pool on clearance.
 - Need to make sure we have handicapped parking for Election day
- **Administrative & HR**
 - No report
- **Building & Zoning & Security**
 - Randy is working more hours.
- **Outdoor Amenities**
 - Collected \$10. in camping fees.
 - Next beach house project is landscaping. The split rail fence has been removed; Bob and Mary Pirtle have placed large rocks around the "road side" of the building. Several people are willing to donate perennials and have volunteered to help with the planting.
 - Coon Crete will be adding color, glaze and a seal coat to the concrete at the beach house.
 - The new "rules" sign has been mounted on the beach house wall
- **Website**
 - All minutes to this date will be posted this week, including the annual meeting. Director Shake apologizes for the oversight. Please don't hesitate to send an e-mail to webmaster@heritagelakeassociation.com if other missing items are noticed.
 - Request by Director Waldorf to post information regarding "Road fund fees were due July 1, 2016 and late fees were assessed as of August 1st" was unknown until this past weekend. Will go up wednesday.
 - Still need outline of SSA timeline from lawyer to create SSA update page on website.
- **SSA**
 - The county has requested new core samples before they can make a determination. We will be getting that taken care of. 2-4 days of work at \$5-9,000. Hope to approve up to \$9,500 to cover core samples every 750-1,000 feet. Engineer will push for less stringent than county standards. Core samples that were done 2 years ago will be supplemented with this new information, and how they were done 2 years ago will determine how much this round will require. Working with the county to make sure we do what we have to, but don't spend more than we have to.
 - Phase 1 plan will then need an additional \$20-25,000 to complete.
 - Need to follow-up with Brian Moody on the timeline so we can get it posted.

Unfinished Business

- **Road Committee Additional Expenses**
 - Only need is to do more ditch work. Recommendation is to have Finance review road fund and anticipated SSA expenses to see how much we might have to do any ditch work.
 - We need to find out where our legal standing is on reclaiming the ditches that have been buried over and have culverts.
- **Policy for fundraiser/not for profit use of amenities**
 - Postponed to next month

New Business

- **Mower Repair or Replacement**
 - See Maintenance Report.

Open Floor for Members

- Todd Walker – 6 Sherry Why is there no entrance on Coil Rd?
 - There are a lot of barriers to us putting one in there. Primarily because Coil was never intended for that level of traffic. The township may not even allow it, but we can inquire.

Executive Session – No motion made

Meeting Adjournment

Motion By: Vice President Weir

Seconded By: Director Welsh

Vote tally: 5-0

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Treasurer's Report
August 22, 2016

All data presented is as of July 31, 2016.

The Total Cash Balance is \$876,372.67 and is made up of the following fund balances:

General Fund	\$47,559.10
Lake Fund	\$34,536.81
Road Fund	\$355,365.46
Emergency Fund.....	\$18.82
Emergency Fund CD ..	\$87,657.88
Lake Fund CD.....	\$100,620.10
Lake Fund CD.....	\$50,000.00
General Fund CD	\$50,482.59
General Fund CD2	\$50,131.91
General Fund CD3	\$100,000.00

The outstanding receivables total is \$250,171.97 a decrease of \$183,667.45. Road fund fees were due July 1 and account for most of the decrease. Road fees that were not paid by August 1st will be assessed the \$25 late fee to be included in the Lake fund mailing. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-date Net Income is \$400,916.68 with Revenues of \$593,212.49 and Expenses of \$192,295.63. Please see the attach Profit and Loss Statement for further detail.

There were no unusual expenses or income in July.

As for actual Cash details, for the month of July the cash deposits were \$84,875.35 and the cash expenditures were \$35,000.67. Additional report details are posted on the Heritage Lake website.

The Finance Committee met August 8. The bath house renovations near completion. At the October 2015 board meeting, the board approved up to \$25,000 in renovation expenditures. To date the cost has been \$19,200. There will be a trailing invoice for concrete work and signage, anticipated costs are not expected to exceed what was originally approved by the board. They reiterated the continuing need to keep members updated on HLA projects.

The committee recommended that the up-to-date information from the engineering firm working on the road project also be posted for member information.

The 2017 business plan process needs to begin. Ideally budget files will be prepared for board members by Sept 9th and completed and returned to finance committee by Sept 30th. This will allow for finance committee to prepare consolidated view and have a draft available for the October board. Once discussed by Board, the budget can be sent to members (need to determine if mailing is still required or if web posting is acceptable.) Final budget approval is required at the December board meeting. The committee suggested changing the date of the December meeting since the 4th Monday is Dec 26th.

This concludes the treasurer's report for August 22, 2016.