

HLA Board Meeting July 25, 2016
Minutes
Call to Order: 7:02pm

Roll Call

<u>Present</u>			<u>Absent</u>
President Coan	Secretary Nafziger	Director Pirtle	Director Shake
Vice Pres. Weir	Treasurer Waldorf		Director Welsh

Approval of Previous Minutes

Motion By: Director Pirtle Seconded By: Director Weir Vote tally: 4-0

Approval of Expenditures

Motion By: Treasurer Waldorf Seconded By: Secretary Nafziger Vote tally: 4-0

Treasurer's Report

July 25, 2016

All data presented is as of June 30, 2016.

The Total Cash Balance is \$826,497.63 and is made up of the following fund balances:

General Fund.....\$175,071.21
Lake Fund.....\$ 83,710.47
Road Fund.....\$278,805.01
Emergency Fund.....\$ 87,676.34
Lake Fund CD.....\$100,620.10
General Fund CD.....\$ 50,482.59
General Fund CD2.....\$ 50,131.91

The outstanding receivables total is \$433,839.42 a decrease of \$98,586.99. Road fund fees were due July 1 and account for most of the decrease. Note that \$150,000.00 of funds were transferred to CD's at the beginning of July to lower our balance at First Security Bank. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-date Net Income is \$590,374.84 with Revenues of \$583,393.90 and Expenses of \$132,815.15. Please see the attached Profit and Loss Statement for further detail.

Budgeted items for the frisbee golf course and painting of the tennis courts were completed in June. There were no unusual expenses or income in June.

As for actual Cash details, for the month of June the cash deposits were \$105,248.64 and the cash expenditures were \$38,164.21. Additional report details are posted on the Heritage Lake website.

The Finance committee did not meet in July.

This concludes the Treasurer's report for July 25, 2016.

President's Report

President Coan received a call from a previous board member concerning a tree down on a road due to a storm. The individual removed the tree from the road.

Report also received about air gun shots near the area of the maintenance shed.

Sounds of shots also reported being heard on 7/21 and 7/22. Involved individuals have been addressed.

Committee Reports

Member Chaired

- **Conservation**
 - No meeting in July.
 - Spraying of the lake will occur in a week or two for milfoil. The office will be notified so a website posting can be published and signs will be posted.
 - Mowing on the back side of the dam is scheduled with Nick Neville for twice each year at \$250.00
 - A bid on the dam inspection has been received and submitted to the Board for review.

- **Environmental Control**
 - 3 Tree permits – 18 Cheshire Drive, 970 Heritage Drive, 115 Brandy Drive
 - 2 Property Pin Locates – 19 Brandy Lane, 7 Victoria Way
 - 2 Mowing complaints – 7 Summerset, 8 Berkshire Road

- **Road Committee**
 - Two of the three bids sent out for A-2 road resurface work were received. This includes a large section of Heritage Drive and primary road section of Wilshire Wood. The bids were opened by Brad Reed at the HLA office on July 6, 2016 at 6:00pm. The accepted low bid was from UCM from Tremont. The final list of A-2 work to be done is: Heritage Drive from the boat parking lot to midway between Strawberry Lane and Norfolk. All of Kenton Street. Heritage Drive from Brandy Drive to Thorton Drive. In addition, Windsor Drive, Olivia and Norfolk.
 - No date set has been set for the start of the road work; HLA residents need to be reminded not to drive on oil before the rock is placed; information will be posted on the HLA website and signs will be in place as well; the work will take approximately three days to complete.
 - A letter will be sent to the company that did not receive the bid work.
 - Reminder that ditch work still needs to be mowed; #18 Richard is a problem area.
 - Spray patching will be focused on low spots and potholes prior to A-2 application
 - London Court #9 is experiencing water running down the road and to the driveway causing damage to the gravel driveway; a ditch has recently been dug around the perimeter of the cul-de-sac to help alleviate the problem.
 - Heritage Drive and Kenton will be next to receive treatment for erosion; possibly in September.
 - #10 Raleigh is also experiencing water run-off from the road. Raleigh will be a candidate for ditch work yet this year.
 - "Dead End" sign will be installed at the intersection of Norfolk and Heritage Drive.

- **Finance Committee**
 - No July meeting.

- **Social Committee**
 - Pool party is on for Saturday, July 30th.
 - Sarah Staltzer will be coordinating the fall garage sales. This will be Sarah's last time to act as coordinator; a volunteer is needed oversee this endeavor.

Board Chaired

- **Maintenance**
 - Split rail fence has been removed along Fast Avenue on the east side of the bank. Some of the better posts and rails have been saved and will be used for repairs.
 - Dirt work is complete on ladies side of the beach house.
 - Road work on Westminster and Londonderry
 - The split rail fence will be removed at the beach house and landscape rocks will be placed around the septic tank.
 - Gutters will be added to the beach house.
 - Termites have been found at the beach house. Director Pirtle will contact an exterminator for estimates.
 - Director Pirtle has offered to run a spiral pipe in the lodge ceiling to help decrease the noise level caused by the air conditioner and furnace.
 - The HLA lawn mowers are all showing signs of age and wear. None of the four mowers were working on certain days last week. Steps are being taken to repair the mowers, but the Board will need to consider replacing the Lexmark zero-turn mower next year. An approximate cost to replace will be between \$12,000 and \$14,000. A new mower needs to be included in the budget for 2017.
 - Director Pirtle requests funding for a load of cold patch

Motion made by Director Weir to approve monies for cold patch not to exceed \$2,500.00.

Motion seconded by Treasurer Waldorf. Vote tally 4-0

- **Office Org.**
 - No report.
- **Pool & Lodge**
 - Working on algae bloom. Consulting with four different professionals.
 - Some HLA members have requested a refund on their pool pass. The Board will revisit this issue later this summer or in the fall and issue a decision.
 - Propose trimming trees around the pool. Forty years of growth have encroached on the pool area. No decision requested at this time. A matter for later discussion.
 - Tennis courts look wonderful.
 - Frisbee golf close to ready; 8 holes are ready for play.
- **Administrative & HR**
 - No report.
- **Building & Zoning & Security**
 - No report.
- **Outdoor Amenities**
 - No one has been camping.
 - Beach house progressing well.
 - Laughing Dog graphics still working on beach house and beach signs.
 - The outdoor shower has been well received.
- **Website**
 - Member reminder articles will be posted within two weeks.
 - Some complaints have been received with regard to frequency of pool closing.
 - Request by Director Waldorf to post information regarding "Road fund fees were due July 1, 2016 and late fees will be assessed as of August 1st".

Minutes

- **SSA**

- President Coan has been in contact with Devon Birch and had a meeting last week. They are working out requirements. A development agreement is being drafted. We should be moving forward soon.

New Business

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- Minutes not posted for March 2016 Annual Meeting. Secretary Nafziger will discuss this with Director Shake and see that they are posted.
- Official proposal received from Maurer -Stutz to contact IDNR to invite dam inspection; complete field observation of existing impoundment conditions, including making photo documentation; provide photos (on CD media) and written report on forms acceptable to the Illinois Department of Natural Resource; submit report to IDNR and provide copies to Client as directed for an estimated fee of \$1,250.00. Proposal signed by President Coan.

Open Floor for Members

- Suggestion to plant trees where spilt rail fence has been removed along Fast Avenue.
- Paint white line on each outer edge of Bradford Drive. Cost for work will be researched.

Executive Session - None

Motion By:

Seconded By:

Vote tally:

Executive Session Adjournment

Motion By:

Seconded By:

Vote tally:

Meeting Adjournment 8:16 pm

Motion By: Secretary Nafziger

Seconded By: Director Pirtle

Vote tally: 4-0