

HLA Board Meeting May 23, 2016
Minutes
Call to Order: 7pm

Roll Call

<u>Present</u>			<u>Absent</u>
President Coan	Secretary Nafziger	Director Shake	Director Pirtle
Vice Pres. Weir 7:03p	Treasurer Waldorf		Director Welsh

Approval of Previous Minutes

Motion By: Nicole Seconded By: Barb Nafziger Vote tally: 4 - 0

Approval of Expenditures

Motion By: Barb Waldorf Seconded By: Nicole Vote tally: 4 - 0

Treasurer's Report

May 23, 2016

All data presented is as of April 30, 2016

The Total Cash Balance is \$716,446.73 and is made up of the following fund balances:

General Fund\$219,343.43
Lake Fund\$90,698.56
Road Fund\$130,002.75
Emergency Fund \$75,203.45
Lake Fund CD\$100,602.07
General Fund CD\$50,474.85
General Fund CD2\$50,121.62

The outstanding receivables total is \$181,085.96 a decrease of \$12,359.08. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-date Net Income is \$193,745.32 with Revenues of \$257,551.24 and Expenses of \$63,805.92. 43 members with outstanding assessments and fee balances exceeding \$500 and more than 120 days in arrears have been sent to collection. Please see the attach Profit and Loss Statement for further detail.

There were no unusual expenses or income in April.

As for actual Cash details, for the month of April the cash deposits were \$29,169.85 and the cash expenditures were \$12,718.34. Additional report details are posted on the Heritage Lake website.

The Finance committee did not meet in May.

This concludes the treasurer's report for May 23, 2016.

President's Report

Talked with Randy about the damage to the mailboxes. He (Randy) is currently investigating the incidents involving the second set of mailboxes and the damage to those mailboxes.

President Coan has also discussed with Randy the incidents of vehicles speeding on Carlton.

Any update on Ameren? Not at this time.

Committee Reports

Member Chaired

- **Conservation**
 - Matt Berkseth and Rodney Stickrod will spray in June and will coordinate with Rick Bremner to provide proper coverage at the beach area. Matt Berkseth has a State license on file in the HLA office.
 - A letter from Nick Neville(?) specifying the \$250.00 fee for mowing the backside of the dam has been requested. It is budgeted for that particular area to be mowed twice this year.
 - Permit submitted to the State for drain tube re-aligning. No reply as of yet.
 - Inform Nicole with date of spraying for the milfoil and she will post it on the HLA website.
 - No plans for dredging Raleigh Drive to re-claim a portion of the this year due to additional costs; not set as goal for 2016; the drain tube re-aligning could cost \$50,000 - \$55,000, if there are surplus funds in the lake fund, then may be reconsidered. Price is approximately \$7,500.00 to clean out a basin.
 - Siltation basins seem to working well at this point.
 - A suggestion was made to have silt basins examined after the drain tube re-align project is complete.
- **Environmental Control**
 - Permit for a porch addition to 15 Strawberry Lane.
 - Unable to contact owner of #2 Thornton; may leave a note on his door to complete house by September 1, 2016.
 - Nicole, as a reminder to residents, will post rules and regulations specifically with regard to obtaining proper permits to cut down trees.
 - Discussion about inquiry for parking a shipping container to use a storage unit on home property.
 - Nicole will investigate the ECC rules and contact Rick Stokes directly.
 - Rick will contact Tazewell County zoning for further information.
 - Discussion also ensued about the rules regarding a homeowner to park a recreational vehicle in his/her yard or on property. Those vehicles, as well as boats, are to be parked in a designated parking section; not on the grass in the yard.
 - If a vehicle or trailer becomes a nuisance or problematic to the neighbors it needs to be reported to the Board.
- **Road Committee**
 - Kenton ditch work continues slowly, primarily because of weather and a utility marking mistake by JULIE. Work continued today and will as well as tomorrow. There will be a few areas left, but they might not be ready for work until this week's rain passes.
 - Spray patch, road committee is meeting with the contractor this week or next. The road committee has reviewed road conditions and have a few areas of interest that will be marked this week.
 - Maintenance received a delivery of cold patch last week. They have been patching several areas in the subdivision. We're also looking at using some spray patching in the bad areas to provide a little longer term repair (maybe it will last a year?).
 - Bob Pirtle is following up with UCM on the cracks across Bradford, no update on this yet.
 - A-2 seal coat bid work has not made much progress, but it is still something that needs follow-up.
 - General road condition update, the road committee will likely change some of the initial resurface recommended areas based on current road conditions and initial engineer input. To translate, the road reconstruction areas are getting bigger and the resurface areas are getting smaller, not good news for the SSA. I'll be working on a map update soon with these recommendations of course nothing is official until the engineer has reviewed the plan in detail.
 - SSA stuff – Tim can provide the official update, but the last we talked, he was supposed to contact the 2nd engineering firm for an interview. I haven't heard an update since. I am preparing a digital packet of info for the engineering firm we pick. The meeting with the first engineering firm candidate went well, they're a good firm but mainly have experience in new construction rather than rebuilding.
 - If there are others that want to volunteer for the road committee, please have them contact me.
- **Finance Committee**
 - No report.

- **Social Committee**

- Garage sales were last weekend, had over 20 sales. Donations from sales 100% covered the advertising costs, copies were made in house.
- Next Game night will be June 24th. 7-8 pm Family Friendly, after 8 anything goes. If no one here at 8, we'll call it a night.
- Pool Party planning to begin soon for a late July party (looking at July 16th or 30th). Need to verify with Lodge rentals.
- Football at the Lodge tentatively either 10/2 (Lions @ Chicago at noon, Packers bye week) or 10/16 (Jaguars @ Bears at noon, Cowboys @ Packers at 3).
- Halloween Party save the date: 10/22.

Board Chaired

- **Maintenance**

- No report
- Request to burn brush pile prior to Thursday, May 26th so this will be done before Dee-Mack H.S. students come for volunteer clean-up day. Tim W. will talk to Tyler.

- **Office Org.**

- Road fund bills went out the first week of May.
- 10 requests for payment plans have been received.
- Approximately 20 full payments have been received in the office so far.
- Need to figure out Pool Season Pass verification between Pool Manager, Director and office.

- **Pool & Lodge**

- Open Friday, May 27.
 - Frisbee golf course will be ready as soon as the baskets arrive. Sleeves are in. The course is located behind the tennis courts.

- **Administrative & HR**

- No report

- **Building & Zoning & Security**

- More patrol needs to be considered.
- Stopped personally at 4/5 Victoria to inquire about mowing. Issue has been resolved.
- Golf cart inspection will be rescheduled with date and time to be determined.
- Complaints about children under 16 driving golf carts on the Heritage Lake roads, specifically near the fishing docks. Only licensed drivers may drive golf carts.
- Application wording will be checked to see if driver age is specified.
- Tickets are going to be issued beginning Friday, May 27th for people without a sticker on their vehicle. The ticket will be issued for trespassing.
- Nicole will post on this issue.

- **Outdoor Amenities**

- Beach house is seeing good progress. It will not be completely finished by Memorial Day weekend, but the men's side will be open for use.
- Concrete work looks very good.
- Campground will be open for Memorial Day weekend.
- 30 Dee-Mack high school students will be volunteering at the lake and the pool on the morning of May 26th. They will be pulling weeds, cleaning the pavilion picnic tables, washing the swim area ropes and buoys at the beach, washing the fishing docks at the dam and picking up trash.

- **Website**

- Reminder for all vehicles to have stickers
- Tips for keeping lake/beach clean and safe coming this week in advance of Memorial Day.
- Nicole will work on getting SSA info posted when she receives a timeline from Tim C.
- A newsletter will be created in the near future with the highlights of website posts included.

Unfinished Business

- **SSA report**
 - Tim Coan has sent two emails to Mohr - Kerr and called them today but has not received a response.
 - Tim has been communicating with Devin Birch and Mr. Birch is going through the list of contacts to ensure no concerns before moving ahead.
 - Once the engineering firm is determined, a timeline will be provided to HLA members that will report progress on the SSA project.
 - A step by step guide may also be posted.

New Business

- - Animal rules – Tara has received a complaint about a rooster crowing and others have reported chickens in yards. The person making the complaint about the rooster needs to contact Tazewell County for investigation. Tazewell County rules prohibit roosters and chickens are only allowed if the lot is greater than an acre. Discussion will be held further to determine if HLA rules and regulations need to be modified.

Open Floor for Members

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Executive Session

Motion By:

Seconded By:

Vote tally:

Executive Session Adjournment

Motion By:

Seconded By:

Vote tally:

Meeting Adjournment

Motion By: Barb Waldorf 8:46pm

Seconded By: Barb Nafziger

Vote tally: 4-0