

HLA Board Meeting April 21, 2015
Minutes
Call to Order: 7:04 pm

Roll Call

<u>Present</u>			
President Stickrod Vice Pres. Pirtle	Secretary Shake Treasurer Waldorf	Director Weir Director Coan	Director Buckowski

Approval of Previous Minutes

Motion By: Director Pirtle

Seconded By: Director Buckowski

Discussion:

- President Stickrod clarified that he did not verbally approve any tree removals. At all times a form is required.
- Director Weir: So what are we going to do about it? It was Estes on Greenwood Drive.
- Secretary Shake: Do we need to send Director Buckowski to confirm a permit and issue a fine if there's not one.
- Bud suggested that we have not to his knowledge fined anyone in the past.
- The board asked Bud to investigate what actually happened with this particular tree removal

Vote tally: 6-0, minutes approved as submitted.

Approval of Expenditures

Motion By: Director Weir

Seconded By: Director Buckowski

Vote tally: 6-0

Treasurer's Report

Please see page 6

Questions: None.

President's Report

No Report

Committee Reports

Member Chaired

- **Conservation**
 - Prioritized the budget, dam repair items are the highest priority. We have budgeted 70,000 for a tube liner and 5,000 for a fix on the base scour hole
 - Have decided to hire and use an engineer to advise us on and do the work for us. Mike Bryant, the same one that does our inspections.
 - Asked what the status of the Lake fund CD is
 - Bonnie has a date, it is about 30 days before you said you needed it.
 - Everything that we do will be about \$110,000 in total so we will work with the treasurer to get that available.
 - Blake Reubush filed a letter so that we could get the dam reclassified, what is the status of that?
 - Secretary Shake will follow up with the board and get it filed.
 - Clarification on who our Liaison to the board now?
 - Secretary Shake confirmed it is Director Coan over Outdoor Amenities now.
- **Environmental Control**
 - 4 tree removal permits this week.
- **Road Committee**
 - Vice President Pirtle for Shawn
 - The board approved an expense for shoulder work on King Richard, are the funds still available?
 - Approval was given, yes it's fine.
 - Homeowners have been contacted and work will begin next week.
- **Finance Committee**
 - Will work with Secretary Shake on streamlining the timesheet process

Minutes

- **Road Improvement Committee**
 - Have had discussion on the Road specs and how to change them to make them more agreeable to the membership.
 - We will be waiting until we have a resolution to the Ameren repairs to move forward with conversations with membership.
 - It is Vice President Pirtle's opinion that we don't just do the Ameren damage, but the entire section of Heritage Drive from the Dam to Westminster
 - It has been recommended that we let the County and township go first in negotiations and then enter into our negotiations.
 - Ameren has said they will be done by the end of the month.
 - At the reconvened meeting we do have the option to raise the road fund to offset this cost. It is the recommendation

Board Chaired

- **Maintenance**
 - Doing a lot of Road work, cold patching, warning barrels, sweeping asphalt.
 - Added 12 ft of new dock onto the boat launch
 - Shawn worked to lower the shoulder at the boat ramp so it runs into the culvert
 - Purchased hardware to better be sure the dock at the boat ramp
 - Removed the split rail fence at the beach parking to provide materials where it was more necessary.
 - Moving the dumpster back to the beach for the summer.
 - Ran the tiller and a drag screen at the ball diamond. We will mow and spray for weeds during the summer
 - The signs at the entrance, boat ramp, and end of Bradford have been repainted
 - Beach house is undergoing improvements.
 - Work Day at the DOG park will be scheduled.
 - Need to finish installing the lights at the beach for guard rails.
 - Ground stumps at the lodge, need to seed them.
 - Working on solutions for the fireplace
 - Marshall Contractors have been out working on the Ameren damage.
 - Question from member: Will there be a motion to increase the road fund at the reconvened meeting?
 - We don't know what the membership will bring up. It is in order for any member to bring any motion before the meeting.
 - Rick Bremner: I would like you to consider moving up in importance installing the poles at the beach parking lot.
 - We are at the mercy of a volunteer.
 - Marvin: Is the recommendation to increase coming from the Road committee or the Road Improvement Committee?
 - The Road Committee
- **Office Org.**
 - Need new office assistant, posting the job this week.
- **Pool & Lodge**
 - Pool
 - Started pumping down today.
 - Accepted bid to have it repainted at 23,400 over e-mail vote
 - Lodge
 - \$2,500 in budget to repaint the tennis court. I will be making that purchase this week.
 - Dave Riggert cautioned that the surface of the tennis court is in bad shape and that it will continue to be in bad shape
 - Question was raised if the tennis courts are used.
 - We need a sign reminding members that it is only to be used for tennis.

Minutes

- **Administrative & HR**
 - Nothing to report
- **Building & Zoning & Security**
 - 2 trees
 - Randy's writing tickets.
 - Investigating graffiti at the campground
- **Outdoor Amenities**
 - No report.
 - Deano won't order floats for the lake, there's a catalog at the office.
- **Website**
 - Calendar created for non-critical posts. Please let Secretary Shake know if you have an item to post.
- **Social**
 - Garage Sales May 2nd
 - Pool Party coming in June or July

Unfinished Business

- **Fireplace Procedures**
 - Working on what we need to do to make that work better in all weather.
 - Fireplace will be unusable until we find a better solution.
- **Reconvened Meeting**
 - Reconvened meeting will be held Saturday.
 - Proxies from the original annual meeting will still be good unless withdrawn. Proxies can be withdrawn at the office or at the meeting Saturday.

New Business

- **Function and Scope of ECC**
 - Treasurer Waldorf: What was cut down at the boat launch?
 - Director Pirtle: We concentrated on the trees that were small and scraggly
 - President Stickrod: The trees that were going to be left were marked and ECC came through and approved it.
 - Director Pirtle: My intention was to save the larger trees and clear out the smaller trees so the larger beautiful trees would have room to grow.
 - Consensus is that the board needs to be held to the same standards as the membership when it comes to HLA owned properties. We need to remind the membership of the requirements and regulations as well
 - We need to reach out to the membership for new ECC members. Bud will be retiring from the committee at the end of the month.
 - ECC is responsible for Trees, docks, and driveways. These are the only permits that require fees.
- **RIC Progress**
 - Had one informational meeting Saturday evening.
 - Point of order was raised that the informational meeting was recommended against by the RIC.
 - The RIC voted not to have a informational meeting, not to have a reconvened meeting, and not present

Minutes

- **Tax Bills for 5 lots**
 - We've received notice of 5 lots being sold for back taxes, we have a lien on them. 3 on Heritage Drive and 2 on Londonderry. Neither one looks like anything we would need to purchase
 - Need to set a bring up at the office to watch for the change in ownership.
 - Question: What happens to the liens?
 - They disappear with the tax sale.
 - Question: Who might purchase those?
 - It can be anyone. Most are gulleys and ravines.

Open Floor for Members

- Rick Bremner
 - My feeling as a member out here is that if the volunteers haven't gotten the parking poles at the beach lot done by now, we need to just get it done.
- Jennifer Defebaugh
 - St. Jude Mackinaw to Peoria run fundraisers
 - May 24th Volleyball tournament 9 a to 6 pm
 - June 28th Scavenger hunt
 - Using HLA and member properties with permission
 - Member Question: If this is looked at as a member party, does the board need to approve it?
 - No we do not.
- Marvin Theobald:
 - I would like to talk about the process for the road improvement committee
 - Is the board going to ask for additional Road Fund money at the reconvened meeting?
 - The board is not
 - Bob (Director Pirtle) are you?
 - My intention is to express my opinion that the easiest thing, the most efficient thing is to ask the membership for an increase in the road fund to cover the difference from the Ameren repairs.
 - What is the board's reaction to that?
 - We have not had a discussion or a vote to recommend anything.
 - I've hear it said that the Road Improvement Committee was a board Chaired Committee is this true?
 - It wasn't specifically discussed as to whether Bob would serve as chair as a board member or as a member.
 - How will the Ameren negotiations be handled?
 - President Stickrod felt it should go through the lawyer
 - Director Weir felt we can give them the estimate from the engineers to
 - Vice President Pirtle understood that Ameren would reimburse us for 100% of interim repairs, and then we would provide them with the cost of repairs.
 - Is the board aware of the specs in the Herrman and Associates recommendations?
 - We have not seen the specifics yet no.
- Tim Coan:
 - Thank you to Bud for all your work over the years.
 - Would Don, Marvin, or Kurt be interested in serving on or chairing the ECC?
- Dave Riggert expressed that the direction of the ECC needs to be changed. We may have made mistakes in the past we're not going to continue them.

Executive Session

Motion By: Vice President Pirtle

Seconded By: Director Weir

Vote tally: 6-0

Executive Session Adjournment

Motion By: Vice President Pirtle

Seconded By: Director Weir

Vote tally: 6-0

Director Weir: Motion to re-do the election of officers for 2015

Second Treasurer Waldorf

Vote: 6-0

President

- Director Pirtle nominated Director Stickrod as President
 - Director Shake: Second
- Director Waldorf nominated Director Coan as President
 - Director Weir: Second
- Discussion was had.
- Director Stickrod received 3 votes, Director Coan received 4 votes, Director Coan is new board President.

Vice President

- Director Weir nominated Director Pirtle
 - Director Pirtle declines
- Director Waldorf nominated Director Stickrod
 - Director Stickrod declines
- Director Waldorf Nominated Director Weir
 - Director Coan Seconds
- Discussion was called for, no discussion
- Vote is 6-1-0 , Director Weir Objects

Secretary

- Director Waldorf nominates Director Shake
- Director Weir Seconds
- Discussion was called for, no discussion
- Vote is 7-0

Treasurer

- Director Shake nominates Director Waldorf
- Director Weir Seconds
- Discussion was called for, no discussion
- Vote is 7-0

Committee Assignments

• **Board Chaired committees**

Committee	Board Chair	Board Vice-Chair
Building/Zoning & Security	Director Buckowski	Director Weir
Pool/Lodge	Director Weir	Director Pirtle
Maintenance & Plowing	Director Pirtle	Director Stickrod
Administrative & HR	Director Coan	Director Waldorf
Outdoor Amenities	Director Stickrod	Director Buckowski
Website	Director Shake	Director Waldorf
Office Organization	Director Shake	Director Waldorf
Social Committee	Director Shake (until member chair is found)	Director Waldorf

- **Member Chaired Committees (for expenditure approval)**
 - Environmental Control Committee – Building/Zoning & Security
 - Conservation Committee– Outdoor Amenities
 - Road Committee – Maintenance
 - Social Committee – Secretary Shake

Director Stickrod left

Meeting Adjournment

Motion By: Director Waldorf

Seconded By: Director Weir

Vote tally: 5-0

Treasurer's Report April 21, 2015

All data presented is as of March, 31 2015.

The Total Cash Balance is \$622,416.24 and is made up of the following fund balances:

General Fund -\$219,462.87
Lake Fund - \$75,428.82
Road Fund - \$64,408.30
Emergency Fund- \$62,466.13
Lake Fund CD – \$100,278.63
General Fund CD – \$100,371.49

The outstanding receivables total is \$92,348.39 a decrease of \$85,516.66. This includes \$69,854.91 of annual assessments which were due on March 1. A second notice including late fees has been sent. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-date Net Income is \$181,253.96 with Revenues of \$253,539.23 and Expenses of \$72,285.27. Please see the attach Profit and Loss Statement for further detail. Silt removal and clean-up was \$10,300. There were no unusual expenses in March.

As for actual Cash details, for the month of March the cash deposits were \$110,839.41 and the cash expenditures were \$24,659.90. Additional report details are posted on the Heritage Lake website.

The Finance committee met April 13, 2015. The progress of the Road Improvement Committee and SSA were discussed. The Finance committee will need more detail to prepare data for the SSA. Status of commitments to the engineering firm was also discussed. Currently three agreements totaling \$27,449 have been authorized. The process for finance committee review to provide guidance and eliminate financial risk was also discussed and affirmed. A method for streamlining the timesheet process for payroll will be investigated.

This concludes the treasurer's report for April 21, 2015.