

# Heritage Lake Association

## Lease Registration Form

The Association By-Laws, consistent with the State of Illinois Common Interest Community Association Act, require that any Owner entering into a lease agreement shall provide a copy of the signed lease to the Association or if the lease is oral, a memorandum of the lease, not later than the date of occupancy or 10 days after the lease is signed, whichever occurs first. The Owner is required to provide and keep current a completed Association Lease Registration Form in order for lessee to be recognized as a resident or as an Associate Member.

Complete the following information:

Leased Lot: Unit \_\_\_\_\_ Lot \_\_\_\_\_

Evidence Provided: \_\_\_\_ Copy of signed lease or \_\_\_\_ Memorandum of lease

Date of Occupancy: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Lease Expiration: \_\_\_\_/\_\_\_\_/\_\_\_\_

Lot Owner Name: \_\_\_\_\_

Lot Owner Address: \_\_\_\_\_

\_\_\_\_\_

Lot Owner Phone No. (Optional): (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Lessee Name: \_\_\_\_\_

Lessee Address: \_\_\_\_\_

\_\_\_\_\_

Lessee Phone No. (Optional): (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Number of Occupants (Optional): \_\_\_\_\_