

HLA Board Meeting April 25, 2016
Minutes
Call to Order: 7:03pm

Roll Call

<u>Present</u>			<u>Absent</u>
President Coan	Director Shake	Director Pirtle Secretary Nafziger	
Vice Pres. Weir	Treasurer Waldorf	Director Welsh	

Approval of Previous Minutes

March 12, 2016 and March 15, 2016

Motion By: Vice Pres Weir Seconded By: Director Welsh Vote tally: 6-0

Approval of Expenditures

Motion By: Director Shake

Seconded By: Director Welsh Vote tally: 6-0

Treasurer's Report

Please see page 3

Questions: None

President's Report

Overflow tube for damn – State permit required for bid process at a fee of \$3900.00 the contractor will bill us directly.

Meeting with two engineering firms recommend to us, Mohr –Kehr (not available) and plan to meet with Devin Birch from Austin Engineering to determine Ameren issue as well

Committee Reports

Member Chaired

- **Conservation**
 - Kurt Lemke is working on the drain relining project, met with Marvin Theobold, spoke with Mr. Plavik, engineer from State of IL, must have permit filled out first. Mr. Plavik and state will tell us what is next; can move forward when all approved, \$43,000.00
 - Matt Berkseth is in charge of aquatic weeds.
 - Working on algae at beach with Rick Bremner.
 - Trees at damn cut down.
 - Mowing confirmation letter has been sent to confirm with Nick Neville and will be starting.
 - Spraying for lake aquatic weeds will be May and June.
 - May 5th the DNR will be at the lake to perform shocking.
- **Environmental Control**
 - Please see page 4 following Treasurers report
- **Road Committee**
 - Ditch work on Kenton next will be starting within two weeks
 - Working on spray patch for the roads and bid work for primary roads
 - out a bid for the \$116,000 portion pending funds expected in July this would cover
 - Primary road A 2 resurfacing from boat dock to Brandy, will preserve what we currently have
 - Help is urgently needed on the Road Committee
- **Finance Committee**
 - See Treasurers report
- **Social Committee**
 - Garage sales May 21st same day as town sales, registration on website soon
 - Wish to give Game night one more try, announcement will follow

Minutes

Board Chaired

- **Maintenance**
 - Mowing and trimming going on
 - People are using the dumpster at the beach for their personal garbage, this is being monitored, and will be addressed with the homeowners
 - **Office Org.**
 - Working on getting the road fund mailed out; plan to be in mail by May 1st
 - FAQ survey will be sent out with road fund bills
 - **Pool & Lodge**
 - Pool – to be opened and cleaned soon – new pool manager,
 - 9 hole Frisbee gold course in progress, behind the tennis courts that will be cleaned up for the year
 - Lodge speaker system ordered \$350.00; speaker cable will need to be purchased additionally
 - **Administrative & HR**
 - No report
 - **Building & Zoning & Security**
 - Concern from residents about people speeding on HLA roads
 - Mailbox damage has been resolved at this time, caught two sets of perpetrators
 - **Outdoor Amenities**
 - Sidewalk and indoor flooring have been poured
 - Electrical work will be done next
 - Date of completion uncertain
 - Discussion concerning an onsite “porta-potty” to be used by the volleyball league until beach house completion
- Motion for a porta potty to be provided at the beach location until completion of the beach house facilities to be paid out of the beach house budget: Director Shake
- Second: Director Weir Motion passes Vote 6-0
- **Website**
 - No report

Unfinished Business

- President Coen is working to schedule a time with Devin Birch from Austin Engineering in order for Mr. Birch to tour Heritage Lake and discuss the roads.
- Director Shake motions for 3 plan options for 2016 Assessments:
Full pay EFT
Road/Lake 4 Pay EFT (July, August, September, October 1).
Monthly EFT (1st of the month July 1 through February 1, check deposit in June.
Minimum payment amount will be total outstanding divided by number of payments between June 1 and February 1.

Director Weir

Motion passes 6-0

New Business

- Concerns were raised about a flyer advertising a St. Jude fundraiser to be held this summer at Heritage Lake. No one from St. Jude has contacted Heritage Lake with regard to the fundraiser. Director Shake will gather more information on this matter.
- Director Waldorf will draft a policy for fundraisers at Heritage Lake.

Open Floor for Members

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Executive Session

Motion By: _____ Seconded By: _____ Vote tally: _____

Executive Session Adjournment

Motion By: _____ Seconded By: _____ Vote tally: _____

Meeting Adjournment

Motion By: Director Weir Seconded By: Director Shake Vote tally: 6-0
8:23 pm

Treasurer's Report

April 25, 2016

All data presented is as of March 31, 2016.

The Total Cash Balance is \$767,035.74 and is made up of the following fund balances:

General Fund.....	\$209,774.99
Lake Fund.....	\$89,918.00
Road Fund.....	\$123,898.24
Emergency Fund.....	\$75,189.03
Lake Fund CD.....	\$100,602.07
General Fund CD.....	\$50,474.85
General Fund CD2.....	\$50,121.62

The outstanding receivables total is \$193,445.04 a decrease of \$85,952.31. This reflects the collection of 2016 General Assessments were due March 1. For additional breakdown, please refer to the attached Balance Sheet.

The Year-to-date Net Income is \$203,517.10 with Revenues of \$250,292.37 and Expenses of \$46,775.27. Please see the attach Profit and Loss Statement for further detail.

The Raleigh sediment basin was cleaned \$4,300 in March. There were no unusual expenses or income in February.

As for actual Cash details, for the month of March the cash deposits were \$98,167.10 and the cash expenditures were \$23,672.54. Additional report details are posted on the Heritage Lake website.

The Finance committee met April 11, 2016. The committee discussed the request of the road committee to approve \$160,000 for A2 seal coat on the primary roads. The committee recommended that only the \$116,000 of carryover funds to be bid out based on the motion from the Annual Meeting. "Budget priority for the Reserve Road Fund shall be given to fund the costs associated with creation of the SSA as well as maintenance deemed necessary to preserve the road integrity before SSA road Funding and emergency repair of the roads." As agreed upon in the March finance meeting the road committee would bid out only the carry over and any contingency related to 2016 would be approved only after the SSA expenses were more clearly defined.

This concludes the Treasurer's report for April 25, 2016.

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Minutes

E.C.C.Report

3-12/4-25/2016

5-Tree Permits

8-berkshire

8-Summerset

17-Carlton Dr

15-Martinique

39-Roxbury

3-Driveway Accessory Permits with Request for Access Easement Change

2-Scarborough

12-Bradford

11-Summit

1-Accessory Permit for Deck

733-Heritage Dr

1-Pending at 5 Scarbough DR./Homeowner stated that our Office Staff said they did not need a permit, that is not true and they never called Tara. Tazewell County Zoning Contacted by homeowner found out there in noncompliance with them as with us, will do a follow up.

Got a complaint from 4 Berkshire about red wagon full of garbage at 8 Berkshire,Racoons,Rats,and other varmints climbing in and out of wagon. Found new owner after he submitted tree permit. Problem is now in a roll off waiting for Neville Trucking to pickup.

Had a concern from owner at 5 Kent Ave about neighbor having his lots surveyed and property pins moved. Checked with owner of lots showed me paper work from Licensed Surveyor and changes recorded with Tazewell county. Followed up with owner at 5 Kent Ave to explain she would have to move her L.P. Tank as it is on neighbors property but he would give her plenty of time as not to cause her a hardship but not forever!

Got a call from Homeowner at 599 Heritage Dr about culvert getting cleaned out that 3/4 plugged.

New Home Building Permit at 6 Elizabeth Way and \$2000.00 Impact fee check.

Complaint at 22 Cheshire of varmints under shed house has been vacant for 2yrs talked to complainant to call animal control.