

**September 19, 2012**  
**Heritage Lake Board Minutes**  
**7:00PM**

**Roll Call**

Present – President Johnson, Vice President Coan, Treasurer Lundeen, Director McNalis, Secretary Weir  
Absent – Director Magarity, Director Bukowski

**Approval of May 2012 Meetings Minutes**

Motion to approve made by Director McNalis

Seconded by Treasurer Lundeen

Motion passed unanimously

**Approval of May - September 2012 Expenditures**

Motion to approve May - September 2012 expenditures made by Treasurer Lundeen

Seconded by Director McNalis

Motion passed unanimously

**Floor opened to members**

No members present, although Director McNalis spoke on behalf of Matt Eighenberger on the 5K run.  
Wanted to let us know they planned to run as it was the prior year as long as no objections.

**Treasurer's Report**

Motion to approve made by Tim Coan

Seconded by Jay McNalis

**President's Report**

President Johnson wanted to say good job on the playground equipment. It looks great.

**Committee Reports**

**Membership chaired**

Conservation

None

Environmental Control

5 tree removal permits, 2 accessory building permits and 2 requests to locate property pins and the house being constructed on Westminster is ready for final inspection in 1 week.

Road Repair

None

**Staff Chaired**

Office Organization

Renee asked to switch the hours the office is open on Wednesday and Thursdays. The board approved.

Maintenance

Mowing, cutting brush, assembling playground, installed pump at campground, and road and ditch repair.

**Board Chaired**

Building and Zoning

No report

Pool

New pump motor was installed. Winterization process has been started. Coan is looking into salt water chlorination.

Lodge

Lodge was rented 10 times over the summer. A/C units broke twice over the summer and the closet area in the SW corner has been replaced. Exterior painting has been started. Renee said that someone has the lodge rented on an upcoming weekend and wanted to make sure it would be finished by that time. Weir said we would make every effort to have done.

Maintenance

They have been cutting brush, mowing and repairing roads.

Administrative and Human Resources

No report

Outdoor Amenities

Playground was installed. Installation was delayed due to manufacturer sending the wrong pieces. Volleyball sent us a check for anything they have left over from their season. Jay looked into recycling bin for the subdivision. He received 1 bid for \$100 every time it is emptied. They will collect everything except glass. It would cost approximately \$200 per month. He will look into further.

**Unfinished Business**

Progress of road committee – e-mail was sent out to have another meeting.

Brush and tree removal from road easement

We are no longer going to mulch brush we have cleared due to cost.

**New Business**

Insurance carrier has sent us a notice of nonrenewal for our Workers Compensation insurance effective in November. Director McNalis is going to check with Country Insurance for a bid.

Secretary Weir wanted the boards' recommendation on if we would like to rent a piece of equipment to paint the upper portion of the lodge ourselves, or would we prefer to hire the painting done from an outside company. We decided to talk to our maintenance staff to see if they help and do it ourselves.

Maintenance staff is going to winterize bath houses at beach and campground.

Executive session

Motion to adjourn made by Secretary Weir

Seconded by Director McNalis

Motion passes unanimously