



Heritage Lake Association, Inc.
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AGENDA

Heritage Lake Association, Inc.

May 18, 2020 - 7:00 P.M.

- ROLL CALL
- APPROVAL OF MINUTES
- APPROVAL OF EXPENDITURES

9:31 AM

Heritage Lake Association, Inc. Monthly Expenditures Total-CJM April 2020

05/07/20
 Accrual Basis

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount	Balance
General Funds									
1000 - First Security Checking 906662									
Check	04/02/2020	16238	Illinois Departme...	23-7216944 2020 IL-1120 1st qtr est	1000 - First Security Checking 90...	X	6028 - IL Income and R...	(412.00)	(412.00)
Bill Pmt - Check	04/03/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(41.31)	(453.31)
Bill Pmt - Check	04/03/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(72.19)	(525.50)
Bill Pmt - Check	04/03/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(73.05)	(598.55)
Bill Pmt - Check	04/03/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(47.56)	(646.11)
Check	04/06/2020	16239	ROBBINS, DAVE		1000 - First Security Checking 90...	X	1200 - Assessment Re...	(182.36)	(828.47)
Check	04/06/2020	16240	PISKORSKI, L.Y...		1000 - First Security Checking 90...	X	1200 - Assessment Re...	(83.64)	(912.11)
Check	04/07/2020	41020	Sharp Payroll, Inc.	3/23 to 4/5/20 pay period 4/10/20 pay date	1000 - First Security Checking 90...	X	-SPLIT-	(2,632.22)	(3,544.33)
Bill Pmt - Check	04/08/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(18.26)	(3,562.59)
Bill Pmt - Check	04/09/2020	16241	Ben Neville Truc...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(335.00)	(3,897.59)
Bill Pmt - Check	04/09/2020	16242	Kavanagh Scully		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(260.00)	(4,157.59)
Bill Pmt - Check	04/10/2020	16243	Kavanagh Scully		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(112.50)	(4,270.09)
Bill Pmt - Check	04/10/2020	16244	Schrock Repair		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(1,919.78)	(6,189.87)
Bill Pmt - Check	04/13/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(17.41)	(6,207.28)
Bill Pmt - Check	04/13/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(66.93)	(6,274.21)
Bill Pmt - Check	04/13/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(32.32)	(6,306.53)
Bill Pmt - Check	04/13/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(30.39)	(6,336.92)
Bill Pmt - Check	04/13/2020	16245	AmGuard Insura...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(836.40)	(7,173.32)
Check	04/15/2020	EFT	Department of th...	Balance due on 2019 Form 1120	1000 - First Security Checking 90...	X	2011 - Accrued Federal...	(4,699.00)	(11,872.32)
Bill Pmt - Check	04/15/2020	16246	Mackinaw IGA		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(18.91)	(11,891.23)
Bill Pmt - Check	04/16/2020	16247	Capital One Com...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(292.44)	(12,183.67)
Bill Pmt - Check	04/16/2020	16248	Corn Belt Energy	VOID:	1000 - First Security Checking 90...	X	2006 - Accounts Payable	0.00	(12,183.67)
Bill Pmt - Check	04/16/2020	16249	Corn Belt Energy		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(152.06)	(12,335.73)
Bill Pmt - Check	04/20/2020	EFT	Village of Mackin...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(25.45)	(12,401.18)
Bill Pmt - Check	04/20/2020	EFT	Village of Mackin...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(25.45)	(12,426.63)
Check	04/20/2020	16250	LUTZ, STEVE & ...		1000 - First Security Checking 90...	X	1220 - Late Fees and P...	(249.36)	(12,675.99)
Bill Pmt - Check	04/20/2020	16251	Postmaster	Postage for bills	1000 - First Security Checking 90...	X	2006 - Accounts Payable	(55.00)	(12,730.99)
Bill Pmt - Check	04/21/2020	16252	Frontier		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(94.64)	(12,825.63)
Bill Pmt - Check	04/21/2020	16253	Markley's Pest C...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(39.00)	(12,864.63)
Check	04/27/2020	42420	Sharp Payroll, Inc.	4/6 to 4/19/20 pay period 4/24/20 pay date	1000 - First Security Checking 90...	X	-SPLIT-	(2,841.25)	(15,705.88)
Bill Pmt - Check	04/29/2020	EFT	Frontier		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(62.93)	(15,768.81)
Total 1000 - First Security Checking 906662								(15,768.81)	(15,768.81)
Total General Funds								(15,768.81)	(15,768.81)
TOTAL								(15,768.81)	(15,768.81)

- TREASURER'S REPORT
 All data presented is as of April 30, 2020.

The Total Cash Balance is \$1,609,897.41 and is made up of the following fund balances:

Emergency Fund \$127,670.21
General Funds \$1,101,202.00
Lake Funds\$252,545.66
Road Funds\$128,478.54

The above funds include checking and CDAR accounts.

The outstanding receivables total is \$171,361.21, a decrease of \$15,677.93. For additional breakdown, please refer to the April 30, 2020 Balance Sheet.

The Year-to-Date Net Income is \$197,974.99 with Revenues of \$271,359.04 and Expenses of \$73,384.05. Please see the Profit and Loss Statement for further detail.

As for actual Cash details, for the month of April the cash deposits were \$15,637.77 and the cash expenditures were \$15,768.81. There were no unusual expenses in April. Additional report details are posted on the Heritage Lake website.

The Finance Committee did not meet in April.

This concludes the treasurer's report for May 18, 2020.

- PRESIDENT'S REPORT

- COMMITTEE REPORTS
 - Membership Chaired
 - Conservation Committee
No Report

 - Environmental Control Committee
Submitted by Chair Tim Weir:
 - 1 Pool permit – approved
 - 2 tree permits
 - 2 driveway easement change
 - 2 accessory building permits, 1 approved, 1 pending
 - Inquiry about putting up a privacy fence along their rear lot line that abuts Fast Ave. The general consensus of the committee was that we are not totally against the idea of a privacy fence, but want to set a standard of 1 or 2 options to avoid the look of other subdivisions in the area that every homeowner has a different fence next to each other. The member was going to do some research on the style and size that he has in mind and submit that to the committee. We will review it and make a recommendation to the board from that point.

- Road Committee/SSA
Submitted by Brad Reed:
 - Beach/Pavilion area and the Heritage Dr ditch work near beach parking lot, NW side of road - Continued to work with the county engineer on a quote.
 - Kenton St Speed Bump - Speed bump dimensions were recorded (referenced the speed bump near boat parking lot), and position (see picture below) was determined based upon discussions between the county engineer and the HLA road committee. The speed bump position and approximate site were painted on the pavement on Kenton St on 16 May 2020. It is approximately halfway between 14 and 16 Kenton St. We would like any feedback from the membership on the speed bump location.



- Carlton Dr Culvert complaint - Have not followed up on this yet, but plan to in the next 2 weeks.
- Building/Zoning Security
 - 15 Parking Violations (no current vehicle sticker) since March 30, 2020
 - 2 Traffic Violations
- Board Chaired
 - Maintenance
 - Garrett Shelmadine was hired to help with summer mowing.
 - Office Organization/Website
 - Vehicle Sticker and One Day Parking Pass for Guests forms were added to the HLA website and the HLA Facebook Group.
- Pool and Lodge
Submitted by: Brad Reed
Action Required:
 - Discussion: Health department has stated that pools will not be allowed to open in 2020.

- Discussion: Continuing with Pool operational checks and maintenance from issues encountered in late 2019.
- No applicants to pool manager position.

Discussion Summary:

- Pool
 - Pool opening: After a 2nd discussion with the Tazewell County Health Department, they have stated that pools are not yet allowed to open, and they don't anticipate pool opening happening in 2020. They did explain that things could change, but right now the outlook is no pool openings.
 - Under the current and revised executive orders, pools are considered non-essential businesses. We also operate as a public pool under the Illinois health code. Therefore, we operate with a license from the health department each year.
 - The pool pump suction line was pressure checked and had been scoped in the fall time. Neither test revealed a deficiency. The line was further cleaned after the pressure check. At this point, myself nor Dean can figure out why we have the apparent air infiltration issue that eventually reduces flow rate below the health code requirement and damages other pool equipment.
 - Recommendation: despite the pool closure for 2020, I recommend we fill the pool enough to run the pump for a few days to see if the issue comes back again (it should, we haven't intentionally changed anything). If it does, then we will need to pursue help to find a solution. At this point, we haven't found anything wrong. Water cost alone will be \$1500, I estimate Dean will need no more than \$1000 to start, it will likely be much less. Both are already accounted for in the Pool/Lodge budget. This will allow the pool to be mechanically "ready" if we are eventually allowed to open in 2020.
 - HLA is still in need of a Pool manager. This might not matter if the pool is closed this summer, but the position is needed when we are allowed to open the pool.
 - Thank you to the lifeguards that applied, I wish the circumstances were different. At this time, we cannot open, and therefore cannot hire lifeguards.
- Lodge
 - One quote was obtained for a new roof, it came in at \$37k for asphalt shingles. More estimates are needed, along with options on material choices.
 - The lodge locks will be re-keyed this week. New keys will be provided to board members shortly.
 - The glass in another light was broken recently, will be pursuing fiberglass or similar materials.
 - No action yet on security cameras
 - No action on light fixture with issues
 - There have been several break-ins at the lodge and pool over the past few months. If anyone has any information on this, please contact the HLA office. These break-ins have resulted in damage that will cost HLA money.
 - The pool shed was broken into.
 - The lodge was broken into.
 - Additional lights were damaged at the lodge
 - Outdoor Amenities

- UNFINISHED BUSINESS
- NEW BUSINESS
 - Member questions:
 - Member Hamm: I am the new commissioner for the sand volleyball league. As you may know sand volleyball is the highlight of the summer for many of local residents of HL. Many of the teams are asking what the plan is for this summer's league. I was hoping to get clarification on if/when we will be able to start the league and what the social distancing requirements will be. Please advise.
 - Is there a chance to get higher security around the beach area and to require boat stickers?
 - Does HLA have some sort of regulation for people who keep trailers, trucks, lawnmowers, (NONE that are operable) garbage cans, & junk in general in the yard. The property is on the West corner of Heritage Dr and Stratford
- *OPEN FLOOR TO MEMBERS (3-minute time limit)*
- ADJORNMENT
- EXECUTIVE SESSION
 - Tellers' Report