



Heritage Lake Association, Inc.
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AGENDA

Heritage Lake Association, Inc.

April 27, 2020 - 7:00 P.M.

- ROLL CALL
- APPROVAL OF MINUTES
- APPROVAL OF EXPENDITURES

7:51 PM
 03/04/20
 Accrual Basis

Heritage Lake Association, Inc. Monthly Expenditures Total-CJM February 2020

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount	Balance
General Funds									
1000 - First Security Checking 906662									
Bill Pmt -Check	02/03/2020	16196	Donald M Heindold		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(2,225.00)	(2,225.00)
Bill Pmt -Check	02/04/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(74.60)	(2,299.60)
Bill Pmt -Check	02/04/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(85.11)	(2,384.71)
Bill Pmt -Check	02/04/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(46.01)	(2,430.72)
Bill Pmt -Check	02/04/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(59.55)	(2,490.27)
Bill Pmt -Check	02/06/2020	16197	Nicor		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(137.54)	(2,627.81)
Bill Pmt -Check	02/07/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(19.34)	(2,647.15)
Bill Pmt -Check	02/11/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(30.39)	(2,677.54)
Bill Pmt -Check	02/11/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(32.32)	(2,709.86)
Bill Pmt -Check	02/11/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(18.21)	(2,728.07)
Bill Pmt -Check	02/11/2020	EFT	AmerenIP		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(70.50)	(2,798.57)
Bill Pmt -Check	02/11/2020	16198	AG-Land FS		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(1,026.45)	(3,825.02)
Bill Pmt -Check	02/11/2020	16199	Capital One Com...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(243.95)	(4,068.97)
Bill Pmt -Check	02/11/2020	16200	Cardmember Ser...	4798510042213690	1000 - First Security Checking 90...	X	2006 - Accounts Payable	(161.78)	(4,230.75)
Bill Pmt -Check	02/11/2020	16201	Lowery Excavati...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(117.96)	(4,348.71)
Bill Pmt -Check	02/11/2020	16202	Mackinaw IGA.		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(80.34)	(4,429.05)
Bill Pmt -Check	02/11/2020	16203	N E Finch Co		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(1,417.60)	(5,846.65)
Bill Pmt -Check	02/11/2020	16204	Quarter Construc...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(225.00)	(6,071.65)
Bill Pmt -Check	02/11/2020	16205	Tremont Oil Com...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(40.00)	(6,111.65)
Check	02/11/2020	21420	Sharp Payroll, Inc.	Pay period 1/27 to 2/9/20, pay date 2/14/20	1000 - First Security Checking 90...	X	-SPLIT-	(2,193.30)	(8,304.95)
Bill Pmt -Check	02/11/2020	16206	TriCounty Mower		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(535.00)	(8,839.95)
Bill Pmt -Check	02/14/2020	16207	PIP Printing		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(577.71)	(9,417.66)
Check	02/14/2020	2182...	Sharp Payroll, Inc.	Pay Period 1/27 to 2/9/20 Pay date 2/18/20	1000 - First Security Checking 90...	X	-SPLIT-	(160.59)	(9,578.25)
Bill Pmt -Check	02/19/2020	16208	Corn Belt Energy		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(84.23)	(9,662.48)
Bill Pmt -Check	02/19/2020	16209	Frontier		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(65.05)	(9,727.53)
Bill Pmt -Check	02/19/2020	16210	Markley's Pest C...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(39.00)	(9,766.53)
Bill Pmt -Check	02/19/2020	16211	West Bend		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(2,814.75)	(12,581.28)
Bill Pmt -Check	02/19/2020	16212	Patty Parmele		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(427.07)	(13,008.35)
Bill Pmt -Check	02/19/2020	16213	Austin Engineer...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(861.00)	(13,869.35)
Bill Pmt -Check	02/19/2020	16214	Illinois Associatio...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(400.00)	(14,269.35)
Bill Pmt -Check	02/19/2020	16215	Illinois Departme...	Beach license renewal	1000 - First Security Checking 90...	X	2006 - Accounts Payable	(150.00)	(14,419.35)
Bill Pmt -Check	02/19/2020	16216	Illinois Departme...	Pool license renewal fee	1000 - First Security Checking 90...	X	2006 - Accounts Payable	(500.00)	(14,919.35)
Bill Pmt -Check	02/20/2020	EFT	Village of Mackin...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(130.33)	(15,079.68)
Bill Pmt -Check	02/20/2020	EFT	Village of Mackin...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(25.45)	(15,105.13)
Check	02/25/2020	2282...	Sharp Payroll, Inc.	Pay period 2/10 - 2/23/20, pay date 2/28/20	1000 - First Security Checking 90...	X	-SPLIT-	(2,560.89)	(17,666.02)
Bill Pmt -Check	02/25/2020	16217	Austin Engineer...		1000 - First Security Checking 90...	X	2006 - Accounts Payable	(6,607.00)	(24,273.02)
Total 1000 - First Security Checking 906662								(24,273.02)	(24,273.02)
Total General Funds								(24,273.02)	(24,273.02)
TOTAL								(24,273.02)	(24,273.02)

- **TREASURER'S REPORT**

All data presented is as of March 31, 2020.

The Total Cash Balance is \$1,608,937.33 and is made up of the following fund balances:

Emergency Fund	\$127,618.12
General Funds ...\$1,101,060.73	
Lake Funds	\$251,856.74
Road Funds	\$128,401.74

The above funds include checking and CDAR accounts.

The outstanding receivables total is \$187,039.14, a decrease of \$68,678.37 from February 29, 2020. For additional breakdown, please refer to the March 31, 2020 Balance Sheet.

The Year-to-Date Net Income is \$222,261.90 with Revenues of \$267,939.93 and Expenses of \$45,678.03. Please see the March 31, 2020 Profit and Loss Statement for further detail.

As for actual Cash details, for the month of March the cash deposits were \$70,010.92 and the cash expenditures were \$16,265.30. There were no unusual expenses in Additional report details are posted on the Heritage Lake website.

The Finance Committee did not meet in February or March.

The Treasurer's Report was not prepared for the March board meeting which was cancelled due to the COVID-19 restrictions. The February, March and April financial reports are posted on the HLA website.

This concludes the treasurer's report for April 27, 2020.

- **PRESIDENT'S REPORT**

- **COMMITTEE REPORTS**

- **Membership Chaired**

- Conservation Committee
- Environmental Control Committee
- Road Committee/SSA

Submitted by: Brad Reed

Action Required: None

Discussion Summary:

- **Summer 2020 Road Work**

- Met with the county engineer on 24 Apr 2020 to discuss 2020 road work plans and logistics. The work planned for 2020 is minor overall. Unless specifically needed, all road work updates will be posted on the website. All jobs are expected to be sent out for quote within the next month, then sent to

the SSA commission for approval. Work is expected to occur this summer, but dates have not been set yet. See notes below.

- Kenton St Speed Bump - Per the HLA board decision, a speed bump will be added on Kenton St. to slow traffic entering the subdivision. The speed limit on this road is 20 mph and is consistently violated by those entering and leaving the subdivision. There is also a blind curve and driveway in this area, increasing the danger of higher speeds. Work has been done in the past to add additional speed limit signs and clear brush, neither of these have been effective enough. Therefore, a speed bump will be placed between 16 and 12 Kenton St., with painting and warning signs and posts similar to other speed bumps in the subdivision. The speed bump itself will have similar dimensions to the speed bumps near the beach.
 - Beach/Pavilion area ditch work - This ditch has seen significant erosion, this area will be repaired with turf reinforcement matting and grass seed to improve the appearance and slow erosion.
 - Heritage Dr ditch work near beach parking lot, NW side of road - this ditch has a few high and low spots that need to be addressed, along with some trees that need to be removed. The culvert at the end of the ditch needs a different grate that will allow more leaves to flow through the culvert - thus less chance of plugging and allowing water onto the backside of the Dam.
 - Heritage Dr Shoulder work between 471 and 485 Heritage Dr - The shoulder is a little too tall in this area; therefore, water collects along the shoulder of the road. The high shoulder will be removed.
 - Spray patching - specific areas will be identified later in the summer, for spray patching to occur in the Aug/Sept time frame. This is a part of continued road maintenance and has been very effective so far.
 - Future maintenance
 - Currently working on an updated budget and long-term plan for the 2021 FY budget. Road work funded by the SSA (which is most road work now) is budgeted at the county level, the first pass budget is usually due in July or August, and must be approved by Oct/Nov.
 - 2021 will see more road work. This will mainly be maintenance seal coats of about 1/3 of Heritage Dr and Scarborough Dr. (which is the only road that has not seen work since 2015). We will also look into continuing replacement/lining of the remaining road culverts.
- Board Chaired
 - Maintenance
 - Office Organization/Website
 - Due to COVID-19, the office was closed and Patty Parmele, HLA Admin is working from home. Vehicle & Golf Cart, ATV stickers are being mailed out to those who submit their

forms by email, mail or drop them in the night depository of the First Security Bank's Heritage Lake location. More information can be found on the website and on the private HLA Facebook page.

- Pool and Lodge

Submitted by: Brad Reed

Action Required: Discussion on security cameras

Discussion Summary:

- Pool

- HLA needs a Pool manager. No one applied to the previous posting. A new posting will be added to the website. We are willing to split up the role if someone can't work 7 days a week.
- Lifeguards - some have applied, still looking for more. Will contact those that have applied in the coming weeks
- The pool was cleaned out last week for further work/diagnosis on the pump issue that shut the pool down last year. The suction line will need to be cleaned out, but we are trying to determine if there is a leak in the suction line. Deano's Pools will be working on that in the coming weeks
- Pool opening: I do not know when we will be able to open the pool based upon the evolving situation with COVID-19. Under the current and revised executive orders, pools are considered non-essential businesses. We also operate as a public pool under the Illinois health code. Therefore, we operate with a license from the health department each year. I have confirmed with the health department that we will not be allowed to open until there are changes in the current executive orders. As I learn new information, it will be posted on the HLA website

- Lodge

- There have been several break-ins at the lodge and pool over the past few months. If anyone has any information on this, please contact the HLA office. These break-ins have resulted in damage that will cost HLA money.
- The pool shed was broken into.
- The lodge was broken into.
- Additional lights were damaged at the lodge
- We should add security cameras to this area.
- The two broken lights were replaced, one light fixture has some issues that need further investigation with the supplier.
- I will work with maintenance to re-key and replace locks at the lodge and pool.

- Administrative and Human Resources
- Building/Zoning and Security
- Outdoor Amenities

- UNFINISHED BUSINESS

- NEW BUSINESS
 - 2020 Annual Meeting

- *OPEN FLOOR TO MEMBERS (3-minute time limit)*

- EXECUTIVE SESSION (Motion Required)

- ADJOURNMENT